

BURTON-IN-KENDAL PARISH COUNCIL

www.burton-in-kendal-pc.gov.uk

Minutes of the Annual Parish Council Meeting held on Thursday 21 May 2009 at 7.00 pm in the Memorial Hall, Burton-in-Kendal

PRESENT: Cllrs. R. Boddy, J. Brown, J. Hopwood, I. Hunt, G. Isherwood, F. Mason-Hornby, P. Rogers, A. Wren, R. Bingham (District Cllr.) C. Dale (Clerk).

IN ATTENDANCE: Five members of the public.

1. **ELECTION OF CHAIRMAN:** Cllr. Rogers proposed that Cllr. Mason-Hornby be elected to the Chair. He was seconded by Cllr. Wren. **This was unanimously agreed.**
2. **ELECTION OF VICE CHAIRMAN:** Cllr. Isherwood proposed that Cllr. Boddy be elected as Vice-Chairman. This was seconded by Cllr. Hopwood. **This was unanimously agreed.**
3. **ELECTION OF REPRESENTATIVES:**
 - Boon Town Playing Ground – Cllr. Wren volunteered and this was agreed
 - Burton Education Foundation – Cllr. Wren proposed the Clerk invite Mrs K. Unsworth to continue to represent the Parish Council. This was seconded by Cllr. Isherwood
 - Burton Recreation Trust – Cllr. Boddy volunteered and this was agreed
 - CALC - Cllr. Hopwood volunteered and this was agreed
 - Christmas Trees & Lights – Cllrs. Hunt and Wren volunteered and this was agreed
 - Lengthsman Administrator – Cllr. Rogers volunteered and this was agreed
 - Memorial Hall Committee – Cllr. Brown volunteered and this was agreed
 - Parish Newsletter Editor – Cllr. Rogers volunteered and this was agreed
 - Plain Quarry – Cllrs. Hopwood and Mason-Hornby volunteered and this was agreed
 - Quarry Liaison Committee – Cllrs. Hopwood and Wren volunteered and this was agreed
 - School Governors – Cllr. Isherwood volunteered and this was agreed
4. **APOLOGIES FOR ABSENCE:** District Cllr. Bingham apologised for late arrival **(Action)**
5. **DECLARATIONS OF INTEREST:** Cllr. Mason-Hornby declared a prejudicial interest in the planning application received listed on Item 9 below
6. **MINUTES OF THE MEETING HELD 16 APRIL:** Having been previously circulated, were confirmed as correct and signed by the Chairman
7. **CHAIRMAN'S ANNOUNCEMENTS:**
 - A reminder that polling for the European & County elections takes place at the Memorial Hall on Thursday 4 June between 7am and 10pm. In the interests of democracy it is vital that all those eligible register their vote on the day
8. **OPEN FORUM:**
 - PCSO Rachel Thomas presented the Police Report containing a number of minor incidents around the parish, prompting her to remind everyone to secure all buildings when unoccupied – lock it or lose it! Due to the recession there is a general upturn of crime, including thefts of fuel. She urged people to report anything suspicious immediately to 0845 33 00 247
 - Cllr. Rogers reported a motor cyclist riding & parking in the School playground. Another parishioner reported a motor cycle habitually parked dangerously half way down Tanpits Lane. PCSO Thomas immediately left to investigate these incidents
 - Another parishioner pointed out the need for allotments. The Chairman referred her to the minutes on the website recording this debate over the past year and Cllr. Boddy reported his attendance at the Allotment Committee meeting where it was revealed that offers of land & facilities for gardening had been received from the Kings Arms

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9. PLANNING APPLICATIONS:

• **Planning applications granted:**

SL/09/0184 – Limestones, Clawthorpe – Single storey extension for V.Hughes

SL/09/0187 – Browside, Vicarage Lane, Burton – Dwelling for M.Fishwick & K.Skidmore (As this was conditional the Chairman asked the Clerk to insert this into the Circulation File) **(CC)**

• **Planning applications received:**

SL/08/0387 – Field Edge, Heron Syke – Alteration to roof for S.Slater. **Cllr.Mason-Hornby declared a prejudicial interest and left the room. Cllr.Boddy took the Chair. No objections** **(CD)**

10. FINANCE:

Balances at the bank at 7 May 2009:

BOI Treasurers Account	£6,813.17
Income to date	0.96
Expenditure to date	620.59

11. ACCOUNTS APPROVED FOR PAYMENT AND CHEQUES SIGNED

Clerk's salary and expenses	338.68
Cumbria Playing Fields Association – Annual subscription 2009/10	15.50
PB Fencing – Supply & fit cradle swing seats	414.00
Allianz Insurance plc – Annual premium 2009/10	1,898.62
Clerks & Councils Direct – Annual subscription 2009/10	10.00
The Lancaster Canal Trust - Annual subscription 2009/10	8.00

12. APPROVE THE 2008/09 ANNUAL ACCOUNTS

After due consideration of the figures and agreeing the responses to the Annual Governance Statement Cllr.Boddy proposed they be duly signed. This was seconded by Cllr.Rogers and unanimously agreed and the Clerk was instructed to submit them by the due date to the external auditors for countersigning **(CD)**

13. AGREE A PARISH COUNCILLOR ROTA FOR ATTENDANCE AT 7PM

The Chairman proposed that Cllrs.all take turns in alphabetical order to be present half an hour prior to each Parish Council Meeting at the Memorial Hall from June 2009 to February 2010 on a trial basis to address concerns of individual parishioners who are unable to attend the Parish Council meeting itself. This was unanimously agreed. **(All Cllrs.)**

The Clerk was instructed to circulate the rota to Cllrs.embedded into the 2009/2010 Calendar **(CD)**

14. CONSIDER APPLICATIONS FOR CO-OPTION OF PARISH COUNCILLOR

The Chairman asked members of the public to withdraw from the meeting whilst applications were considered. Upon their return it was announced that a proposal by Cllr.Wren seconded by Cllr.Isherwood had been unanimously agreed to co-opt M.Taylor of Russell Farm. The Clerk was asked to write to him confirming his appointment **(CD)**

15. AGREE LOCATION OF PROPOSED EXTRA POST BOX

Cllr.Wren explained the Post Office had asked him to propose a location for them to consider. After some discussion Cllr.Rogers proposed the entrance to Leypits Farm. This was seconded by Cllr.Hunt and agreed with one abstention **(AW)**

16. CONSIDER QUOTE FOR SUSPENSION BRIDGE IN THE BURTON PLAYING GROUND

After further discussion Cllr.Wren proposed the quote for £210+VAT be accepted. This was seconded by Cllr.Hunt and agreed with one abstention **(CD)**

17. CLLRS.PROGRESS REPORTS ON 2009 UPDATE OF PARISH PLAN

Allotments: See Item 8 above **(RB)**

Bus Shelter: Confirmation of funding received from CCC.

Proposed location to be reported back to June meeting **(FM-H/JH/G)**

Design statement: Progress last month – None **(JH/FM-H)**

Dropped kerbs: Walk round village planned to identify junctions requiring dropped kerbs **(IH/FM-H)**

Footways A6070: Awaiting report from J.Bell (Capita) **(FM-H)**

Improve Slape Lane: Arrange meeting on site with Andrea Bonacker (PPI) **(PR/JH)**

Path - school to tennis courts: Progress last month – None **(GI/IF)**

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Post boxes & Red telephone box: See Item 15 above
Road safety improvements: See 'Footways' above
Signage: 5 signs to be discussed with Guy Timperley (County Footpaths Officer)
Upgrade Playing Ground: See Item 16 above

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18. REPORTS

- Cllr. Isherwood expressed concern about potholes on the A6070 north of Burton. He was urged to report the specifics onto the Hotline (0845 6096609) (GI)
- Cllr. Rogers reported no road sweeping had been carried out on Main Street for 12 months
- Cllr. Brown reported his attendance at the Memorial Hall AGM where it was confirmed there was no room for more recycling facilities in the car park and that the broken wall & hearing loop will be mended (CD)
- Cllr. Boddy suggested the Clerk remind SLDC of the request for dog bin costs (FM-H)
- Cllr. Hopwood reported her attendance at the Quarry Liaison meeting & that all 6 working quarries in Cumbria were erecting more warning signs around their perimeters. (FM-H/CD)
Also Japanese Knotweed growing again in Dicken Lane (CD)
- Cllr. Mason-Hornby reported email from Anne Nicholls requesting a meeting on website (CD)
Also overgrown vegetation obscuring height sign on aqueduct on Station Lane (CD)
Also A6070 north of Clawthorpe needing resurfacing (CD)

19. COMMUNICATIONS - See Schedule below.

The meeting finished at 8.45pm

20. DATE OF NEXT MEETING: The next meeting will take place on **Thursday 18 June 2009 at 7.30pm** in the Memorial Hall

SCHEDULE OF COMMUNICATIONS TO 21 MAY 2009

Website

- **Hot Topic:**
- **Feedback:** Request for permission to plant 5 fruit trees at £25 each in the Burton Playing Ground

Other Communications

- Letter of thanks sent to Richard Lawson
- Letter from CCC offering a grant of up to £3,700 towards a bus shelter if paid before 31.3.10
- Reply from CCC regarding request for funding for footpaths signage and improving Slape Lane
- Road damage reported outside the butchers shop & the Kings Arms to Highways Hotline ref.288795
- Order sent to Black Sheep Ironworks to repair lamp in the Square
- Thanks received from North West Air Ambulance for donation of £50
- Notification from the Trail Cyclists Association of an event passing through the village 19.7.09
- Police notified of suspected drug dealing in Burton
- Instruction from SLDC to co-opt replacement Councillor for R. Lawson as no requests have been received by them for the vacancy to be filled by election
- Another request to Capita to attend to missing lantern on Hollowrayne
- Suggestions from SLDC for credit rating banks
- Apology from J. Bell (Capita) and promise to submit his report for the next Parish Council meeting

For Circulation

- CALC Circular May 2009
- Weekly Rural Focus Digest (Email forwarded to all Cllrs. 10.5.09)
- Waterwitch magazine No.139 Spring 2009
- Invitation to Lancaster Canal Trust Members Morning 6.6.09
- Northwest Regional Strategy Newsletter (Email forwarded to all Cllrs. 29.4.09)
- CIEP request for Cllrs. contact details (Email forwarded to all Cllrs. 29.4.09)
- Cumbria CVS 'Link Up' Issue 6 Spring 2009
- Cumbria CVS Newsletter April/May 2009
- Announcement from SLDC of European & CCC elections 4.6.09
- Invitation from SLDC to respond to their consideration of private areas in the LDF

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- Request from NALC to feedback any St George's Day celebrations (Email forwarded to all Cllrs.25.4.09)
- Information from Woodland Inspirations on proposed Forestry Festival (Email forwarded to all Cllrs.25.4.09)
- Equality & Human Rights leaflet from the Equality & Human Rights Commission
- SLDC Minutes of Standards Committee meeting held 24.2.09
- Overhead Wires Project Newsletter, Spring 2009
- Lancaster District Core Strategy from Lancaster City Council
- Ground maintenance training information from Lakes Training Services
- English Heritage Open Days press release
- Conditional planning grant for application SL/09/0387

Glossary of Abbreviations:

ACT	Action with Communities in Cumbria (formerly VAC)
ALSF	Aggregates Levy Sustainability Fund
CALC	Cumbria Association of Local Councils
CCC	Cumbria County Council
CIEP	Cumbria Improvement & Efficiency Partnership
CRHT	Cumbria Rural Housing Trust
CVS	Cumbria Voluntary Service
CYSS	Cumbria Youth Support Service
DEFRA	Dept for Environment Food & Rural Affairs
LDF	Local Development Framework
NPS	Norfolk Property Services
NALC	National Association of Local Councils
NWDA	North West Development Agency
NWRA	North West Regional Assembly
NWPPR	North West Plan Partial Review
PCM	Parish Council Meeting
SLDC	South Lakeland District Council
SLCC	Society of Local Council Clerks

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