

# BURTON- IN -KENDAL PARISH COUNCIL

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Minutes of the Parish Council Meeting held on Thursday 17 September 2009 at  
7.30 pm in the Memorial Hall, Burton-in-Kendal

**PRESENT:** Cllrs. F.Mason-Hornby (Chairman), J.Hopwood, G.Isherwood, P.Rogers, M.Taylor, A.Wren, R Bóddy,  
R Davey (Acting Clerk).

**PUBLIC IN ATTENDANCE:** Three members of the public.

**1. APOLOGIES FOR ABSENCE:** District Councillors R Bingham & B Cooper and Cllrs J.Brown & I.Hunt,

**2. DECLARATIONS OF INTEREST:** None

**3. MINUTES OF THE MEETING HELD 20 AUGUST 2009:** Having been previously circulated, it was  
unanimously agreed that the minutes were correct. They were then signed and dated by the Chairman.

- 4. CHAIRMAN'S ANNOUNCEMENTS:** (Action)
- SLDC Planning Officer had informed the Council that planning permission was not required in respect of the change of colour of roof tiles on St James's Drive
  - The Memorial Hall Autumn Fair is to be held on 10<sup>th</sup> October 2009 between 10am and midday. It was agreed that Councillor Hopwood would book a table for the Parish Council. Councillors will be available on a rota to deal with queries/comments from Parishioners (JH)
  - The Council was informed that there is to be an increase in hire charges for rooms in the Memorial Hall
  - The SLDC Crime Consultation Document required a response from the Council by 16<sup>th</sup> October. It was agreed that Councillor Wren will complete and return the document. (AW)

**5. OPEN FORUM** – The Chairman introduced Graham Darlington, SLDC Conservation Officer, who circulated copies of the Draft Character Appraisal for the Conservation Area in Burton-in-Kendal. He explained the rationale for producing the report which would be presented to Cabinet in October 2009. The report, once approved will be valid for 10 years. Mr Darlington agreed that he would be available to assist the parish council with the production of their Design Statement.

A member of the public expressed concern that Green Dragon Farm was not highlighted in the report as being a building of special interest. Mr Darlington said that this omission was a drafting error and would be rectified. A member of the public raised the issue that the report had not made mention of the traditional 'long' windows and that some of these had been altered over the years.

A member of the public raised the issue of the deteriorating state of the Royal Hotel due to the ivy. Councillors also expressed concern over the dilapidated state of the building including broken windows and the illegal advertising banners on the front. Mr Darlington said that he had visited the Royal Hotel 3 times in the last 15 months with 3 prospective purchasers. He considered the building to be in a satisfactory state but would ask the owners to remove signs that did not have planning permission. Councillors expressed concern that any future development of the site should provide for the existing car parking available to residents.

A member of the public thanked the council for the recent repairs to the main road at the south end of the village and wondered when repairs to the road in the centre of the village would take place. The Chairman said he would ask the Clerk to progress the matter (CD)

## 6. PLANNING APPLICATIONS

- Planning applications granted: SL/2009/0559 Dial House, Main Street. Installation of two rooflights for Ms B Burrow
- Planning applications refused: None
- Planning applications received: None

## 7. FINANCE

The Council received and noted the income & expenditure Account for year to date

**8. AUTHORISE PAYMENTS OF THE FOLLOWING ACCOUNTS:** None

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## 9. DISCUSS BUDGET WORKING PARTY PROPOSALS FOR 2010/11

It was proposed by Councillor Wren and seconded by Councillor Rogers that the lengthsmen be asked to provide a quotation for the grass cutting of the playground in view of the increased price submitted by Grasscare. The sum of £375 for grass cutting would remain in the budget. The budget would be agreed at the October meeting.

Councillor Wren informed members that 3 new pieces of equipment were to be installed in the Boon Town playground. Refurbishment of existing equipment was to take place. He also reported that the repair to the swing bridge was unsatisfactory in that the ground had not been levelled and the wrong size of chain linkage had been fitted at one end. It was agreed that the Clerk would produce a copy of the original quotation to Councillor Wren for checking. (CD/AW)

Councillor Wren reported that the Playground Fundraising Committee would cease to exist once the new equipment had been purchased and installed. Any remaining monies would be passed to the parish council as a contribution to future maintenance costs.

## 10. PARISH CLERK VACANCY

The Chairman asked members of the public to withdraw whilst this item was discussed. He told members that 6 people had expressed an interest in the post and that 3 had submitted full applications. The Council agreed a shortlist of 2. It was agreed that a sub-committee with the power to appoint consisting of the Chairman and Councillors Rogers & Wren interview the candidates at a time & date to be confirmed. The Chairman then reopened the meeting to members of the public.

## 11. ROAD SIGNAGE FOR SETTLEMENTS IN THE PARISH OF BURTON-IN-KENDAL

It was proposed by Councillor Hopwood, seconded by Councillor Rogers and carried unanimously to object to the proposal to place signs at Clawthorpe and Dalton (CD)

## 12. BUS SHELTER AT SOUTH END OF VILLAGE

The Council approved the site for the bus shelter and agreed that the structure should match the bus shelter at the north end. The quote for supply & erection matched funding given by Cumbria County Council. It was proposed by Councillor Wren and seconded by the Chairman that its colour be grey. This motion was lost, there being 4 against and 3 in favour. It was proposed by Councillor Isherwood and seconded by Councillor Hopwood that the colour be Holly Green. The motion was carried 4 in favour and 3 against. It was agreed that the Clerk order the shelter (CD)

## 13. SLAPE LANE

It was agreed not to progress any further with the Cumbria Rights of Way Project as no funding is available. It was agreed after discussion that Councillor Taylor's proposal for the repair be a Community Project be further examined. (MT/all)

## 14. CLLRs. PROGRESS REPORTS ON 2009 UPDATE OF PARISH PLAN

Allotments: No further progress

Bus Shelter: See Item 12 above

Design statement: No further progress

Dropped kerbs: Completed

Footways A6070: To be removed from list

Improve Slape Lane: See Item 13 above

Path - school to tennis courts: To be removed from the list

Post boxes: Awaiting reply from GPO

Road safety improvements: Date for survey awaited

Signage: No further progress

Upgrade Playing Ground: See item 9 above

(RB/JH)  
(JH/GI/FM-H)  
(JH/FM-H)

MT

(IH/AW)  
(FM-H)  
(PR)  
(AW)

## 15. RECEIVE REPORTS FROM PARISH & DISTRICT COUNCILLORS, LENGTHSMAN & CLERK:

- The Chairman said that there was no police report available for the meeting
- It was agreed to ask the Clerk to write to Cumbria County Council and state that the current Highway Stewardship Scheme had no benefit to the parish and that the system should revert to the original piloted scheme (CD)
- Councillor Wren reported that he had twice repaired the closing mechanism on the gate to the playground. He now proposed to rearrange the hinge so that gravity closed the gate
- The council wished to record a vote of thanks to Malcolm Brownsord and Dick Coates for pruning the trees outside the school

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- Councillor Wren reported graffiti had appeared again on the transformer on Boon Lane
- Councillor Hopwood said that she had attended the Neighbourhood Forum on 16.9.09 in the Memorial Hall. It was poorly attended and should be better advertised locally
- Councillor Hopwood reported on Burton Recreation Trust's successful 10K and Fun Run event held on 13.9.09
- Councillors noted that the lamp in the Square had still not been repaired

#### 16. COMMUNICATIONS – See Schedule below.

#### 17. DATE OF NEXT MEETING

The next meeting will take place on **Thursday 15 October 2009 at 7.30pm** in the Memorial Hall.  
The Chairman reminded members that this would be Charles Dale's last meeting as Parish Clerk

**The meeting closed at 9.10pm**

### SCHEDULE OF COMMUNICATIONS TO 9 SEPTEMBER 2009

#### Website

- Hot Topic:
- Feedback:

#### Other Communications

- Notification from Burton Memorial Hall of Autumn Coffee Morning 10.10.09 10-12 am & increased rents
- Confirmation from Richard Davey of willingness to take minutes at PCM 17.9.09
- Request to Andrea Bonacker for £1000 grant for installing a pole for each of 3 step stiles in parish
- Reply from CCC Countryside Access Development Officer & request to submit ROWIP form for Slape Lane
- Confirmation to SLDC of Councillor Rogers's willingness to attend LAP meeting 15 September
- Offer from Eve Borrino (CCC) to visit Moss Lane Farm and discuss footpath access

#### For Circulation

- Weekly Rural News Focus 24.8.09 & 3.9.09 (forwarded to all Cllrs.)
- Invitation to Action for Market Towns Conference 13.10.09 from Rural Services Network (forwarded to all Cllrs.25.8.09)
- Request for help from Unlock Democracy to support the Sustainable Communities Act Amendment Bill (forwarded to all Cllrs.31.8.09)
- Rural Services Network Newsletter 28.8.09 (forwarded to all Cllrs.4.9.09)
- Corrections to the LDF Document from SLDC
- Copy letter from Dist. Councillor R Bingham to CCC regards roads in & around Burton
- Cumbria County Playing Fields Association Annual Report 2008/9
- Invitation to NWDA Annual Conference & AGM 15.10.09
- Notification of training and advice sessions for aspiring Chairmen (forwarded to all Cllrs.5.9.09)
- Notification from heritageopendays.org.uk of Cumbrian Event (forwarded to all Cllrs.3.9.09)
- CALC Circular September 2009
- Clerk & Councils Direct September 2009
- Crime & Disorder Survey from SLDC (forwarded to all cllrs 9.9.09)

*F.A. N. M.*

*15/10/2009*