

# BURTON-IN-KENDAL PARISH COUNCIL

[www.burton-in-kendal-pc.gov.uk](http://www.burton-in-kendal-pc.gov.uk)

Minutes of the Annual Parish Council Meeting held on Wednesday 18<sup>th</sup> May 2016 at 7pm in the Memorial Hall, Burton-In-Kendal

**PRESENT:** Cllr A Wren (Chairman), Cllrs F Mason-Hornby, J Hopwood, P Rogers, M Rowley, G Isherwood, M Taylor, D Haigh, S Colyer  
Also present: County Councillor: R Bingham, Parish Clerk C Davidson

**PUBLIC IN ATTENDANCE:** Four Members of the public in attendance

## 2016) TO ELECT A CHAIRMAN FOR THE COUNCIL YEAR 2016/17

Cllr A Wren was proposed by Cllr Rogers and seconded by Cllr Isherwood and elected unanimously as Chairman.

## 2) TO RECEIVE THE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

The Chairman signed the form of Declaration of Acceptance of Office.

## 3) TO APPOINT A VICE-CHAIRMAN FOR COUNCIL YEAR 2016/17

Cllr Rowley was nominated by Cllr Hopwood and elected unanimously as Vice-Chairman.

## 4) All Councillors received forms for completion to register their disclosable pecuniary interests.

## 5) APOLOGIES FOR ABSENCE:

District Councillor B. Cooper

## 6) DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION:

None

## 7) MINUTES OF THE LAST PARISH COUNCIL MEETING HELD:

One correction was made to the previous minutes and signed by the Chairman.

## 8) TO APPOINT PARISH COUNCIL REPRESENTATIVES:

a) Burton Education Foundation	-	Maira Rowley
b) Burton Recreation Trust	-	Maira Rowley
c) Local Area Partnership	-	Alan Wren & Paul Rogers
d) Memorial Hall Committee	-	Sarah Colyer
e) Quarry Liaison Committee	-	Jane Hopwood & Alan Wren
f) School Governors	-	George Isherwood
h) Fireworks Working Group	-	Alan Wren & Maira Rowley



**9) TO ASSIGN RESPONSIBILITY TO THE FOLLOWING ACTIVITIES:**

- a) Boon Town Play Ground - Alan Wren
- b) Lengthsman Administrator - Paul Rogers
- c) Plain Quarry - Jane Hopwood & Francis Mason-Hornby

**10) RECEIVE ANNOUNCEMENTS FROM CHAIRMAN**

None.

Clerk to contact Police to request a report/update for every meeting even if there are no crimes.

**11) OPEN FORUM**

- a) A representative from the Memorial Hall Committee informed the Council that no Council representative had attended meetings recently. Council were unaware of the issue and apologised. A new Council representative has now been appointed. The Memorial Hall Committee wanted to make the Council aware of the concerns with parking at the Memorial Hall for hall users.
- b) 2 residents that own a property on Morewood Drive attended the meeting to voice their concerns regarding parking around their property entrance at School drop off and pick up times. They have experienced some problems recently that caused their vehicle to be blocked in resulting in loss of work.  
Discussion took place and it was agreed that initially the PC would contact the Police and School to make them aware of this situation.

**12) PLANNING APPLICATIONS:**

- a) Applications granted  
None
- b) Applications refused  
SL2016/0119 20 Morewood Drive Burton-in-Kendal
- c) Applications received:  
SL2016/0252 Arda, 2 Thornliegh Drive, Burton-in-Kendal  
First Floor extension

No comments or objections made

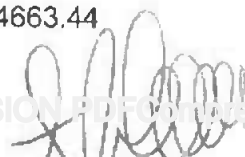
**d) GREEN DRAGON FARM PHASE 3 DEVELOPMENT BRIEF WORKSHOP**

3 Councillors will attend the Workshop on Thurs 19<sup>th</sup> May along with invited residents and landowners. Parish Council have put together an initial report to put to the Development Group. This will be reported further and future meetings.

**13) FINANCE**

The Council received the Income and Expenditure and the bank reconciliation. This was checked and signed by Cllr Rogers. It was noted that the precept of £13582.62 for the 16/17 precept including council tax support grant had been received from SLDC.

2016/2017 Income to date	13583.42	Nat west Current a/c	17577.93
2016/2017 Expenditure to date	<u>3756.49</u>	Nat west Reserve a/c	10947.91
Difference	9826.93	Less cheques	3862.40
Balance b/f from 1.4.16	<u>14836.51</u>		
Carried forward	24663.44	Carried forward	24663.44



**14) AUTHORISE PAYMENTS OF THE FOLLOWING ACCOUNTS**

Lengthsman's hours & Expenses	307.50
CALC Clerk's CILCA training session	39.50
Clerk's Salary & Expenses extra 3 hours & miles for CILCA	280.26
SLDC Annual Playground inspection	156.06
Paul Rogers – Paint & Brush for Boundary Stones	7.98
AON Insurance Premium	2254.10

**15) AUTHORISE TRANSFER OF £6000 FROM CURRENT TO DEPOSIT ACCOUNT**  
Authorised and forms signed**16) APPROVE ANNUAL ACCOUNTS FOR 2015/16 AND SIGN ANNUAL GOVERNANCE STATEMENT PRIOR TO INTERNAL AUDIT**

Accounts signed by Chairman and Annual Governance Statement was agreed and signed by Chairman and Clerk.

**17) REVIEW PLAYGROUND INSPECTION REPORT FROM SLDC**

No major issues reported.

**18)**

No.	Item	Reported by	Action By	Action/status
	Resurface area of playground	MR	MR/AW	Ongoing, seed to be supplied by FMH
	Speakers for meetings	ALL	CD	Clerk to confirm with Age UK and Canal Trust
	Feasibility Study		RB	Clerk to forward to RB again
	Flood defence	CD/PR	CD	Clerk to chase response regarding drain on Boon Town Lane
	Plaque for Royal Oak	GI	GI/CD	Wording agreed, and amount agreed up to £100
	Missing Bin Clawthorpe	PR	CD	Should be replaced in next couple of weeks
	Notice Boards	CD	CD	Clerk to get quotes
	Speed Indicator Device		CD	Clerk to obtain further quotes for comparison
	Damaged Slate at Clawthorpe bus shelter	GI	CD	Burton Roofing have been informed – CD to chase

**19) TO DISCUSS SLAPE LANE FOLLOWING CORRESPONDENCE RECEIVED**

Discussion took place following a letter received informing the Council of an injury to a walker. Clerk to advise Burton Fellwalkers to contact Cumbria County Council – Rights of Way (Bridleways) with their concerns as this is not a Parish Council issue.

**20) LENTHSMAN'S LOG, REVIEW OF ACTION ITEMS AND REPORTS FROM PARISH, COUNTY, DISTRICT AND COUNCILLORS AND CLERK.**

- a) County Councillor Bingham gave thanks for being re – elected and informed the Parish Council that Burton residents had the highest turnout at the elections.
- b) Councillor Wren welcomed new Councillors Haigh and Colyer and thanked Peter Smith and John Brown for their hard work over the years as Parish Councillors.
- c) Councillor Rogers informed the Council that Lancashire highways had filled potholes around Hilderstone as well as some in our Parish.

The Soakaway adjacent to Storth Machinery has been dug out and shaped by Highways.

SLDC has swept all the roads

The SID has still not been passed to Burton, but will be soon.

Boundary stones have been cleaned and painted

Bus Shelters have been cleaned.

- d) Cllr Rowley reported that the Dog waste bags have been going very quickly and it appears that a dog walking business has been seen taking bags. Cllr Rowley is going to try to obtain another dispenser to be located at the North end of the village.

Zip wire in the playground is jammed and requires repair.

**21) TO NOTE COMMUNICATIONS RECEIVED**  
See Below

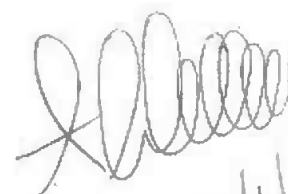
**22) DATE OF NEXT MEETING**  
The next Parish Council Meeting will be held in the Memorial Hall on **Thursday 16<sup>th</sup> June** commencing 7.30pm.

The meeting closed at 8.40pm

**Schedule of communications received to 16<sup>th</sup> May**

**By email forwarded to Councillors:**

CALC roundup  
CVS E Bulletin  
NALC Newsletter  
Temporary Road Closures from CCC  
SLDC report on Playground  
Email regarding Slape Lane

  
11/1/16