

# BURTON IN KENDAL PARISH COUNCIL

Minutes of the Parish Council Meeting held on Thursday 16 September 2004, at 7.30pm in the Memorial Hall.

**PRESENT:** Councillors J Hopwood (Chairman), R.Boddy, G Isherwood, A Jolley, F Mason-Hornby, K Ray, P Rogers, B Willink, C.Dale (Clerk).

**IN ATTENDANCE:** Three members of the public.

## 1. APOLOGIES FOR ABSENCE

Councillor J.Alderson, County and District Councillor R Bingham

2. **MINUTES OF THE MEETING** held on 19 August, having been previously circulated, were confirmed as a correct record and signed by the Chairman.

## 3. OPEN FORUM

(ACTION BY)

The Chairman explained that minutes are not required for this section of the evening whilst the Parish Meeting is formally closed. However, the Clerk will take notes and action as appropriate.

## 4. MATTERS ARISING

### 4d. Blocked Drainage Holes in Wall at Burtlands (minute 4k/15.07.04 refers)

Clerk has written to R. Bingham with a list of outstanding letters that various Agencies are not responding to. (CD/9.04)

### 4f. Training (minute 7/15.07.04 refers)

Disappointment at quality and content of the CALC courses attended in September was expressed by Cllrs. present who attended

### 4g. Transport Grant (minute 9/15.07.04 refers)

A revised application ~~for 10% grant~~ has been submitted and ~~a response is awaited from~~ *an award has been made from* the Countryside Agency (JA & GI/10.04)

### 4j. Youth Shelter (minute 13c/15.07.04)

Clerk has received no response to date from letter in the Burton News. Cllr. Ray tabled a Youth Shelter Specification produced by the SLDC Local Neighbourhood Adviser. This, however was deemed inappropriate.

## 5. PLANNING APPLICATIONS

### BAJ/AMH/DL 30.17.14.74 Owners of 14 & 15 Glebe Close. Fell the Lime tree at the rear of their properties

After some discussion Councillors voted 5 to 2 in favour of supporting the application.

### SL/2004/1175/JCH Kings Arms Hotel. Formation of car park for Mitchells Breweries

Councillors were unanimously in favour of the application but asked the Clerk to write to SLDC pointing out that the application site edged red was not correct. (CD/10.04)

Plans reported as being approved: None

6. a) **Moor Park Joinery - Cost of refurbishing bench opposite Burton ~~Morewood~~ Hall.** *Memorial* As this exceeded the original ~~estimate~~ *agreed ceiling*, the Councillors asked the Clerk to enclose a letter with payment for the full amount explaining that in future work should not be undertaken without written authorization of an agreed price from the Clerk. (CD/9.04)
- b) **Clerk's training with CALC towards Quality Parish status.** Councillors agreed the cost of £35.00 plus travelling expenses.

## FINANCE

Balances at bank at 9 September 2004:

Current Account	£6,129.21
NSB	5,219.61
Income to date	9,725.10
Expenditure to date	4,992.62

Accounts approved for payment and cheques signed:

CALC Clerk's training	£35.00
Clerk's expenses	241.82
Moor Park Joinery	272.60
SLDC Extra rent for playground	15.00

**Budgets 2005/06** – Councillors agreed a working party be formed of Cllrs.Alderson, Boddy, Rogers, Isherwood and the Clerk. The Clerk to prepare an analysis of the last five years expenditure and convene a meeting prior to the next Council Meeting (CD10/04)

## 8. CHANGE OF BANK ACCOUNTS

After the Clerk's presentation Councillors agreed that the Clerk prepare a Resolution and Mandate for signing at the next meeting to transfer the NSB balance, initially, to the Bank of Ireland Treasurers Account for a higher rate of interest. (CD10/04)

9. **PLAYGROUND** – No further expenditure agreed at this stage.

10. **WEB SITE** – The Meeting was closed by the Chairman for Anne Nicholls of Burtonweb.org.uk to make a proposal for designing and delivering a web site free of charge for the Parish Council. Cllrs. Were given the opportunity of asking questions before the Meeting was re-opened. After some discussion Councillors asked the Clerk to investigate through CALC the estimated costs of designing and setting up, as an alternative, a dedicated Web site - for consideration as an agenda item at the next Council Meeting (CD10/04)

11. **ROYAL HOTEL** – Councillors agreed the Clerk should respond to an Email from the Business Development Director of Avebury Taverns Ltd., agreeing to arrange a site meeting after further discussions have taken place at the next Council Meeting. (CD9/04)

12. **REVIEW OF THE VILLAGE PLAN** - Councillors were issued with copies of the Plan and the Action Plan arising from the Village Questionnaire. Items not yet achieved were identified and will be taken into consideration when agreeing the 2005/06 budget.

13. **ENLARGEMENT OF THE LAKE DISTRICT NATIONAL PARK** – It was noted this is not yet a firm proposal, but the matter will be raised by members of the Parish Council at the next CALC Meeting. (JH10/04)

#### 14. REPORTS

- current HJ JD
- a) Cllr. Isherwood reported there was no problems with parked vehicles outside Burton Morewood School
  - b) Cllr. Boddy reported on the Burton Recreation Trust meeting.
  - c) Cllr. Willink reported that a donation of stone was available for the Jubilee Panorama and arrangements were needed to transport it onto site. (JH9/04)

#### 15. CORRESPONDENCE

- 'Lost Ways Project' require a Parish Coordinator. K.Hayhurst has volunteered. Cllrs.agreed she was the most suitable candidate to nominate. Clerk to return the correspondence to her with thanks and issue a copy for circulation to Councillors.(CD9/04)
- Clerk has notified Capita of dangerous broken branch over Slape Lane that needs removing
- Burton Morewood Hall request for donations for the Autumn Coffee Morning Sat.16 Oct. – Cllr. Rogers has donated goods for this event at no cost to the Parish. (PR10/04)
- One anonymous letter to Clerk about branch on road outside West View, Vicarage Lane – Clerk to write to the householder requesting the tree be pruned in the interests of safety. (CD9/04)
- SLDC 'Local Recycling Facilities' Leaflet was distributed to all Councillors.

#### To Circulate:

Cumbria County Council 'Delivering our Priorities' & questionnaire completed by Cllr. Willink + SLDC Consultation Draft Statement of Community Involvement & questionnaire completed by Cllr. Willink, SLDC Fly-tipping & recycling information, SLDC Consultation Draft of Licensing Policy, Model Code of Conduct for LG Employees, Review of Restrictions on the Political Activities of LA Employees, Lancaster Canal Trust Magazine Spring + Summer editions, SLDC Lancaster Canal Steering Group Database, CALC Circular September, NALC 2004/5 National Salary Awards for Local Council Clerks, Friends of the Lake District Overhead Wires Project Newsletter Summer 2004, Local Council Review September 2004, Clerks&Councils Direct September 2004, Burtonweb information, Lost Ways Project, Re-circulate Housing Needs Survey from last month for Agenda item next month.

#### 16. ANY OTHER BUSINESS

None, apart from the Chairman clarifying that decisions can only be made by Councillors if they appear on the published Agenda. Councillors may agree that issues arising in this section should appear on the Agenda for the next Council Meeting.

Meeting closed at 10.10 pm

[Signature]