

BURTON-IN-KENDAL PARISH COUNCILwww.burton-in-kendal-pc.gov.uk**Minutes of the Parish Council Meeting held on Thursday 21 August 2014
at 7.30 pm in the Memorial Hall, Burton-in-Kendal**

PRESENT: Cllrs M Taylor (Chairman), J Brown, J Hopwood, G Isherwood, P Rogers, P Smith, M Rowley, A Wren. Also present: County and District Cllr R Bingham and District Cllr B Cooper and the Parish Clerk Jane Johnson.

PUBLIC IN ATTENDANCE: 2 members of the public were present.

1) APOLOGIES FOR ABSENCE:

Apologies were accepted from Cllr F Mason-Hornby, and noted from PCSO Danielle Ayers.

2) DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION:

Cllr Smith submitted a written request for a dispensation for item 15 of the agenda, the consultation on the scoping report for the the extension for Holme Park quarry. As a close neighbour of the quarry he had a potential pecuniary interest in the item, however as a Clawthorpe resident he is able to represent he views of the Clawthorpe residents to the Council. It was resolved to grant the dispensation.

3) MINUTES OF THE LAST PARISH COUNCIL MEETING HELD:

The minutes of the meeting held on 17 July 2014 were agreed and signed by the Chairman.

4) CHAIRMAN'S ANNOUNCEMENTS:**(ACTION)**

a. The next LAP meeting will take place week beginning 1 December 2014.

5) OPEN FORUM:

No comments were received from members of the public.

6) PLANNING APPLICATIONS:

a. **Applications granted:** The decisions of the Planning Authority were noted with regard to the following applications:

- i. **SL/2014/0547:** Dalton Old Hall Farmhouse, Dalton Lane, re-roofing farmhouse.
- ii. **CU/2014/0007:** Moss House Farm, conversion of agricultural barn to dwelling house, change of use.
- iii. **SL/2014/0438 & 0439:** Barn to rear of Kings Arms Hotel, Main Street, conversion of barn hotel accommodation.

b. **Applications refused:**

- i. **SL/2014/0463:** Brantwood, Nedly Hill, Burton-in-Kendal, side conservatory.

c. **Applications received:**

None

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- 7) **FINANCE:** The Council received the Income and Expenditure Account and bank balances as at 21 August 2014 (JJ)

Income to date	£13,326.09	Nat West Current Account	£10,183.47
Expenditure to date	£15,311.52	Nat West Savings Account	£14,912.43
Difference	-£1,985.43	Less cheques not presented	£7,900.89
Balance at 01/04/14	£17,943.55		£1,236.89
Carried Forward	£15,958.12	Carried Forward	£15,958.12

- 8) **ACCOUNTS APPROVED FOR PAYMENT AND CHEQUES SIGNED: (JJ)**

a	Lengthsman's hours and expenses to 31 July 2014	£391.25
b	Clerks Salary and expenses 1 – 31 August 2014	£252.84
c	BDO annual audit fee	£120.00
d	CM signs for Westmorland sign	£472.80
	Total	£1,236.89

- 9) **APPROVE AND ACCEPT THE AUDITED ANNUAL RETURN FOR 2013/14**
It was resolved that the audited Annual Return be approved and accepted. The return will be displayed on the notice board and website. Thanks were given to the Clerk for a first successful audit (JJ)
- 10) **APPROVE TRANSFER FROM DEPOSIT ACCOUNT**
It was resolved to transfer £4000.00 from the deposit to the current account (JJ).
- 11) **INCREASE OR DECREASE OF THE PRECEPT**
It was resolved that the Budget Working Party produce a neutral budget, to which Cllrs can suggest any additional items, and decide the precept (JJ, PR, PS).
- 12) **ROWLAND'S PHARMACY RESONSE**
Cllr Smith reported on a meeting he attended with Rowland's Retail Area Manager and members of Holme Parish Council to discuss the withdrawal of their prescription service from Holme and Burton-in-Kendal Post Offices. Responsible Pharmacy Regulations require tighter control of the handover process than could be managed in the Post Office; the home delivery service meets these requirement because the driver is a trained Rowland's employee and is only allowed to deliver prescriptions whilst a pharmacist is on duty at the chemist shop. Rowland's will not be reinstating the collection service but home delivery service and was available.
- 13) **SCRAP, REPAIR OR REPLACE WOODEN BRIDGE ON THE PLAYGROUND AND CONSIDER OPTIONS FOR THE JUNIOR SLIDE**
It was resolved to look into the possibility of replacing wood for metal on the Junior Slide (AW).
It was resolved to remove the wooden bridge form the playground (AW).
Cllr Rowley was thanked for volunteering to look into opportunities for funding to replace the wooden bridge with another piece of playground equipment.
- 14) **COMPLETED FEASIBILITY STUDY ON A FOOTPATH FROM BURTON TO CLAWTHORPE**
It was resolved to send the feasibility study to Cumbria County Council noting the danger to pedestrians on the stretch of road on which the study was based. It was also resolved to send the recent speed monitoring report with the feasibility study (JJ).

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15) RESPONSE TO CONSULTATION ON A REQUEST FOR A SCOPING OPINION – PROPOSED TIME EXTENSION OF MINERAL PERMISSION; HOLME PARK QUARRY.

It was resolved to comment on the Environmental Impact Assessment (EIA) for the time extension to Holme Park Quarry. Having considered the Aggregate Industries' Scoping Report and the extent and depth of the proposed EIA rather than the specific issues raised therein, the Parish Council recommends that the following additional items be addressed in the EIA: Local Residents; Restoration; Ecology and Visual Impact; Water Course and Drainage; Boundary Hedges and Walls; Blasting; Transport (JJ)

16) NEW REGULATIONS ON OPEN AND ACCOUNTABLE LOCAL GOVERNMENT

It was resolved to adopt the protocol by CALC on the recording and filming of Council and Committee Meetings (JJ)

17) OUTSTANDING ACTION ITEMS:

The following changes to the recorded Outstanding Action Items were noted:

- a. The Westmorland sign has been delivered and will be fitted.
- b. Quotes have been sought for the replacement map case on Main Street and Cllr Hopwood will look into this with a limit of £100 + VAT to be spent (JH).

18) LENGTHSMAN'S LOG OF PLAYGROUND INSPECTION, REVIEW OF ACTION ITEMS, AND REPORTS FROM PARISH, COUNTY AND DISTRICT COUNCILLORS:

- a. There were no unresolved playground problems.
- b. Cllr Hopwood reported a residents had pointed out that the Canal information board is faded and the Parish Council are responsible for maintaining it.
- c. Cllr Smith reported from an LAP meeting he had recently attended at which Cath Davenport was re-elected as chair for another year..
- d. Cllr Cooper reported that the Scrutiny Committee had discussed the Infrastructure Levy which allows a Council to place a charge on a development, a proportion of which is passed to Parish and Town Councils.
- e. Cllr Rowley reported enforcement officers for dog fouling would will visit the village again. Cllr Rowley had also been contacted again about the Parish Council hosting a planning meeting; it was agreed that Cllr Rowley could make enquires into the possibility of changing the agenda to include the Community Land Trust as well as Infrastructure Levy and that it be held later than September (MR)
- f. Cllr Taylor raised the question of further expenditure on the triangular garden and Cllrs agreed that if any money needs to be spent it should be submitted to the Parish Council first for approval.

19) TO NOTE COMMUNICATIONS RECEIVED: The communications listed below were noted.

20) DATE OF NEXT MEETING:

The next meeting will be held in the Memorial Hall on Thursday 18 September 2014

The Meeting Closed at 8:45pm

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Schedule of Communications to 15 August 2014
Significant communications received:

1) By e-mail forwarded to Councillors:

- a. Declaration of Interest forms – Annual Review
- b. Executive Committee Report from Lancaster Canal Trust
- c. South Westmorland LAP agenda and papers
- d. National Grid Consultation
- e. CALC Friday Round up
- f. Parish Remuneration Panel
- g. HGV Speed Limits
- h. Welcome to the Vodafone Rural Open Sure Signal Program
- i. Bribery Act 2010
- j. National Grid – North West Connections Project
- k. New Regulations – Open and Accountable Local Government
- l. Consultation on a Request for Scoping Opinion – Proposed Time Extension of Mineral Permission – Holme Park Quarry
- m. Police and Crime Commissioner Surgeries
- n. External Audit and Data Transparency

2) In circulation folder:

- a. Tim Farron MP “surgery” schedule.

GLOSSARY OF ABBREVIATIONS

CALC	Cumbria Association of Local Councils
CCC	Cumbria County Council
DCLG	Department of Communities and Local Government
LAP	Local area Partnership
LDF	Local Development Framework
PCSO	Police Community Support Officer
ROWIP	Rights of Way Improvement Programme
SLDC	South Lakeland District Council

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