

BURTON- IN -KENDAL PARISH COUNCIL

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Minutes of the Parish Council Meeting held on Thursday 18 September 2008 at 7.30 pm in the Memorial Hall, Burton-in-Kendal

PRESENT: Cllrs. F.Mason-Hornby (Chairman), R.Boddy, J.Hopwood, I.Hunt G.Isherwood, A.Wren., C.Dale (Clerk).

PUBLIC IN ATTENDANCE: Three members of the public.

1. APOLOGIES FOR ABSENCE: Cllrs.R.Lawson, J.Brown, P.Rogers, District Cllrs.R.Bingham, B.Cooper

2. DECLARATIONS OF INTEREST: Cllrs.Mason-Hornby (see item 6 below)

3. MINUTES OF THE MEETING HELD 21 AUGUST: Having been previously circulated, the minutes were confirmed as correct and signed by the Chairman after including Cllr.J.Brown as present at the meeting

4. CHAIRMAN'S ANNOUNCEMENTS:

Action

- Public Path Diversion Order No. 515007 received from CCC regarding land at Crag House Farm. Objections are required before 17.10.08 and details have been posted in local Post Offices.
- CALC Risk Management Course, Penrith, 13.11.08 at 2pm. The Clerk agreed to go & Cllr.Isherwood may attend **(CD/GI)**
- Invitation from CCC to make a response by **8.10.08** to 'Environment for a thriving 3rd Sector. As there were no volunteers this put in the Circulation file for Cllrs.to respond to individually. **(All Cllrs.)**
- Request from SLDC for a response to local decision making. The Chairman agreed to respond. **(FM-H)**
- Police Reports from PCSO Thomas (for July/August) & Police Report from PS Sizer for (August/September) were read out by the Chairman & copies passed to the Press

5. OPEN FORUM - K.Hayhurst suggested the Parish boundary stones be renovated by the Lengthsman. The Chairman asked her to make her request directly to Cllr.P.Rogers (who directs the Lengthsman's activities)**(PR)**

6. PLANNING APPLICATIONS

- Planning applications granted:
SL/2008/0639 - Wharton House, Main Street - single storey extension for Mr & Mrs I.McCutcheon
- Planning applications received:
SL/2008/0815 - 12 St James Drive, Burton - Conservatory for Mr.A.Young. **No objections**
SL/2008/0733 - Land at Clawthorpe Hall - Erection of office buildings with associated car parking for Duckett Building Services. Cllr.Mason-Hornby declared a prejudicial interest and left the room. Cllr. Boddy took the Chair. Cllrs.unanimously agreed to object to this application on the grounds that the proposed design and appearance is out of character with the existing buildings. Councillors would support buildings in local stone and with a pitched slate roof. They also support the concept of the proposed expansion and the much needed access improvement. Cllr.Mason Hornby resumed the Chair.
SL/2008/0829 - Reston, Main Street - Single storey extension to garage for Mr C.Nicholson. **Cllrs. voted four in favour not to object (with one abstention)**

7. FINANCE

Balances at the bank at 18 September 2008:

BOI Treasurers Account	£12,976.80
Income to date	12,856.50
Expenditure to date	8,713.78

8. ACCOUNTS APPROVED FOR PAYMENT AND CHEQUES SIGNED

Lengthsman remuneration to 17.09.08 (3 weeks @ £77 = £231) + expenses	£301.15
Clerk's salary and expenses	311.08

9. SIGN LEASE FOR BURTON PLAYGROUND

After hearing SLDC's response to queries raised at the last parish council meeting, Cllr.Isherwood proposed, Cllr. Wren seconded and Cllrs.unanimously agreed the lease be signed by the Clerk and witnessed by the

F.A. K - M

16/10/2008

Chairman. This was immediately done

10. CONSIDER FENCING FOR BURTON PLAYGROUND

It was unanimously agreed the Chairman should obtain quotes for chestnut paling for fixing to the existing post & wire fence to secure the boundary (FM-H)

11. UPDATE THE PARISH PLAN

Suggestions from parishioners letters were read out by the Chairman who asked the Clerk to create a folder in which to collect all suggestions for future Council discussion; also to write to the CCC Footpaths Officer regarding the dangerous state of Slape Lane (CD)
He then read an email from Cllr. Brown passing on an offer made by the Memorial Hall Committee to take a table at the coffee morning on 11 October to canvas for further suggestions from the public for the parish plan. Cllrs. unanimously agreed to this and that it should be manned from 10 to 12 by a rota of Cllrs. (All Cllrs.)
The Clerk was asked to book the table with the Memorial Hall Manager (CD)
Cllrs. unanimously decided to consider further suggestions at the next Council meeting

12. TRAINING -A STATEMENT OF INTENT

Cllrs. unanimously agreed: 1. The Council's commitment to training. 2. That it should apply to all Cllrs. and employees and include all initial and ongoing training available that is relevant to the Council at the time. 3. Training needs will be identified at least annually through the Budgets Working Party. 4. They will initially ensure the resources are available to provide the training needs through the precept. 5. The impact of training carried out will be measured by feedback to the next Council meeting by participants & a review of the outcomes by the next Budgets Working Party meeting

13. REVIEW THE CURRENT RISK ASSESSMENT

After some discussion Cllrs. unanimously agreed the current Risk Assessment to March 2009 is valid and requires no further amendment in the context of the 2009/10 Budgets to be considered under Item 14 below

14. AGREE THE 2009/10 BUDGET

The Budget Working Party's paper was distributed and considered. Cllrs. unanimously decided to defer the Budget to the next Council meeting, by which time suggestions regarding the Parish Plan will have been costed & considered (see Item 11 above)

15. REPORTS FROM PARISH & DISTRICT COUNCILLORS.

- Cllr. Brown reported by email a legacy of £20k to the Memorial Hall from Mr. Mason
- Cllr. Boddy reported on his attendance at the Sustainable Communities (Fusion) event & placed his meeting notes in the Circulation File
- Cllr. Hunt relayed complaints from 2 parishioners about cars illegally parking on the pavement on Main Street. The Clerk was asked to email a suitable communication for Cllr. Wren to place on such vehicles (CD)
- Cllr. Hopwood reported that the Recreation Trust has received a letter from Punch Taverns promising potholes in the Royal car park will be attended to. Also that cattle grazing is expected to resume on Dalton Crag this month. Also that repairs have now begun on Plain Quarry & that the fly tipping will be buried.
- Cllr. Rogers reported by email from the CALC South Lakeland District Association Meeting - 4 September: The first item of note was a presentation by Cumbria Rural Housing Trust on Community Land Trusts. The Handbook he obtained was placed in the Circulation File. (CD)
Item 2 - a presentation by the police on the Community Speed Watch (CSW) programme. Briefing notes with regard to CSW have been provided by the District Association Secretary - also for the Circulation File (CD)
Item 3 - The Chief Officer of CALC briefed the meeting on the proposed procedure in area for involving parish councils in the selection of secondary (i.e. not the initial occupants) tenants or part-owners of affordable housing provided by Impact Housing Association. CALC will be acting on our behalf to produce a similar procedure in South Lakeland. A copy of relevant correspondence also in the Circulation File. (CD)
Finally Cumbria Highways have not forgotten about the parishes that are interested in Speed Indicator Devices (SIDs) and will be contacting them shortly.

16. COMMUNICATIONS - See Schedule below.

17. DATE OF NEXT MEETING

The next meeting will take place on **Thursday 16 October 2008 at 7.30pm** in the Memorial Hall.

F.A. [Signature] - [Signature] 16/10/2008

The meeting closed at 9.45pm
SCHEDULE OF COMMUNICATIONS TO 18 SEPTEMBER 2008

Website

Hot Topic: To be reactivated September 2008 (FM-H)

Feedback: Request for Parish Council decision on planning application SL/2008/0725.

Low-height limit signs on canal aqueduct at Station Lane obscured by overhanging trees (one branch has gone behind it & is forcing it away from stonework) reported to Highways Hotline – ref.222338.

Reply to parishioner explaining that the Feedback Board will only accept a message if it contains a minimum of 10 characters and a maximum of 1024. This includes spaces & punctuation.

Other Communications

- Fly tipping at Plain Quarry reported onto SLDC Fly Tipping Hotline (ref.165913). They will pursue enquiries with a view to prosecute but will not remove the rubbish from Parish Council property
- Request to Capita to permanently repair potholes on Tanpits Lane & Dalton Lane
- Request to two properties in Hutton Close to trim bushes overhanging Main Street pavement
- Request to CCC Highways to investigate flooding on Barton Row (copies to United Utilities & The Creamery)
- Places booked for Cllrs.Rogers & Wren on SLDC Parish Summit meeting 23.9.08
- Updated August Police Report received from PCSO Rachel Thomas
- Place booked for Cllr.Boddy on Sustainable Communities Workshop at Shakespeare Centre, Kendal 10.9.08
- Request from 11 Hutton Close for someone to trim bush, passed onto Cllr.Brown
- Reminder from CALC of District Association Meeting 4 September (Emailed to all Cllrs.2.9.08)
- Request from parishioner for more publicity for Parish Plan & suggesting improvements to Slape Lane as well as double yellow lines for the narrowest sections of Main Street
- Request from parishioner for traffic calming at south of village for Parish Plan as well as a bus shelter
- Reply from United Utilities & CCC regarding flooding on Main Street
- Request from SLDC for a response to local decision making
- Grimy Victorian style street lamps on Hollowrayne & Main Street reported to SLDC Hotline – ref.222350

For Circulation

- Four examples of other Parish Plans from Cllr.Mason-Hornby
- Consultation from SLDC on New Grounds Maintenance Contract
- Notice of impending appointments to the National Parks Authorities from Tim Farron MP
- Section 106 for Boon Town affordable Housing from SLDC (Emailed to all Cllrs.29.8.08)
- CALC Summer Gazette (Emailed to all Cllrs.27.8.08)
- Local Councils Review September 2008 from NALC
- CALC Circular September 2008 (Emailed to all Cllrs.2.9.08)
- Clerks & Councils Direct September 2008
- Cumbria County Playing Fields Association Annual Report 2007/08.
- CVS Newsletter October 2008
- Three items included in Cllr.Rogers' Report: 1. S106 correspondence with Impact. 2. notes on Community Speed Watch from Cumbria Police. 3. Cumbria Community Land Trust Handbook, June 2008
- Notes from Chairman on difference between 'Personal' & 'Prejudicial Interest' emailed to all Cllrs.12.9.08
- Public Path Diversion Order No. 515007 from CCC regarding land at Crag House Farm (objections to 17.10.08)
- Notification from Whirlwind Renewables of planning application SL/2008/0900 for 3 instead of 4 turbines for the Sillfield Wind Cluster
- Request from CCC for a response to the 'Environment' for a Thriving 3rd Sector' by 8.10.08
- Cllr.Boddy's Notes from the Fusion meeting 1.09.08

Glossary of Abbreviations:

CALC	Cumbria Association of Local Councils
CCC	Cumbria County Council
CVS	Cumbria Voluntary Service
DEFRA	Dept for Environment Food & Rural Affairs
NPS	Norfolk Property Services
NALC	National Association of Local Councils
NWRA	North West Regional Assembly
NWPPR	North West Plan Partial Review
SLDC	South Lakeland District Council

F.A. M - M 16/10/2008