

BURTON-IN-KENDAL PARISH COUNCIL
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**Minutes of the Parish Council Meeting held on Thursday 17 January 2013
at 7.30 pm in the Memorial Hall, Burton-in-Kendal**

PRESENT. Cllrs A Wren (Chairman), J Hopwood, I Hunt, G Isherwood, P Rogers, M Rowley, and Parish Clerk P Smith. County and District Cllr R Bingham and District Cllr B Cooper were in attendance.

PUBLIC IN ATTENDANCE. One member of the public was present.

1. **APOLOGIES FOR ABSENCE.** Apologies were accepted from Cllrs Brown, Mason-Hornby and Taylor.
2. **DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION.** Cllr Wren declared a conflict of interest in item 6.c.ii. as a neighbour of the property in question.
3. **MINUTES OF THE MEETING HELD 20 DECEMBER 2012.** The minutes of the meeting held on 20 December 2012 were agreed and signed by the Chairman.

4. **CHAIRMAN'S ANNOUNCEMENTS.**

(ACTION)

- a. SLDC will be conducting a Community Governance Review. The main objective will be to examine the existing Parish boundaries to see if changes need to be made. This will cover the merger of Parishes if appropriate. Parish Councils and the public will be asked for their input when the review is under way.
- b. The Police and Crime Commissioner is conducting an on-line survey to help him develop his policing plan. Members of the public are encouraged to complete the survey.
- c. Cumbria County Council is asking the public for its views on their "Go Cumbria" pamphlet. Residents may feel that it would be more useful if it included timetables. The Clerk was asked to respond to the survey on behalf of the Council to make this point.
- d. The Parish Council have been asked if they wish to nominate anyone to attend a Royal Garden Party. There are only two places for all of Cumbria. It was agreed that Cllr Mason-Hornby would be asked. **(PS)**

5. **OPEN FORUM.**

- a. PCSO Bullock had submitted a written report. The only reported crime in the Burton area since the last meeting was criminal damage to a window. A Cllr reported the theft of a trailer from Tewitfield. Generally the police were still concerned by fuel and metal thefts and thefts from unlocked garages and outbuildings. The public are urged to be vigilant and report anything they think is suspicious. This is the last report the Council will receive from PCSO Bullock before she starts her training to be a Police Officer. The Council wished to express their thanks to Jess Bullock for her service to the community and her engagement with the Council and other local organisations. The Council wishes her well in her new career as a Police Officer. **(PS)**

6. **PLANNING APPLICATIONS.**

(PS)

- a. Applications granted:
 - i. **SL/2012/0906** 7, Thornleigh Drive. Alterations and extensions. Modification to previous application by Mr Head.
- b. Applications refused: None
- c. Applications received:
 - i. **SL/2012/1070** Morewood School. Extensions and alterations. No objection. However the Council expressed their concern at the visual impact of the proposed zinc roof and would have preferred a slate roof on a building close to the conservation area in the village.

Cllr Wren left the room having declared a conflict of interest. Cllr Rogers was elected to chair the meeting.

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- ii. **SL/2012/0916** Land to the east of Main St. Open fronted barn for Mr Cummings. No objection.

Cllr Wren returned to the meeting and resumed the chair.

7. **FINANCE.** The Council received the Income and Expenditure Account and bank balances as at 20 Dec 12:

Income to date	£14001.15		
Expenditure to date	<u>£14364.70</u>	NatWest Current	£4221.84
Difference	-£363.55	NatWest Savings	£8775.90
Balance at 1/04/11	<u>£12846.32</u>	Less cheques etc	-£514.97
Carried forward	£12482.77	Carried Forward	£12482.77

8. **ACCOUNTS APPROVED FOR PAYMENT AND CHEQUES SIGNED.** (PS)

a.	Lengthsman's hours and expenses to 31 December 2012.	£72.18
b.	Clerk's salary and expenses 1 January to 31 January.	£166.79
c.	Memorial Hall.	£144.00

9. **PURCHASE OF WOOD CHIPPINGS FOR PLAYGROUND.** It was resolved to approve the purchase of wood bark for the playground up to a Maximum cost of £150. (AW)

10. **APPROVAL OF REVISED COUNCIL TAX FORM.** Following the introduction of the Council Tax Support grant to replace Council Tax benefit payments it was agreed that the revised precept demand forms be signed demanding a precept of £11783.00. (PS)

11. **COMMUNITY LED PLANS AND NEIGHBOURHOOD PLANS.** It was resolved that the Council would further investigate the possibility of producing a Neighbourhood Plan. Cllr Hopwood would seek a meeting with the Action for Communities in Cumbria (ACT) neighbourhood planning project officer, Lorraine Smyth. The matter would be further considered at the next Council meeting. (JH)

12. **SPEAKER AT THE ANNUAL PARISH MEETING.** It was agreed that Lorraine Smyth, the ACT neighbourhood planning officer, would be invited to speak at the Annual Parish Meeting on 21 March 2013. (JH/PS)

13. **OUTSTANDING ACTION ITEMS.** The following changes to the recorded Action Items were noted:
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|----|---|------|
| a. | The contractor would be asked to expedite the milepost restoration. | (IH) |
| b. | A working design for the Westmorland sign was agreed the clerk would obtain costings. | (PS) |
| c. | A Children at Play for St James Drive sign would be costed. | (PS) |
| d. | The contractor would be asked to start work on the Roundabout. | (AW) |
| e. | Burton Park would be resurfaced (as against dressed) in the spring. | |
| f. | Hutton Close had been re-marked for completion work. | |
| g. | The resident of Hutton Close whose shrubs overhang Main St will be asked if he would like the Council to cut them back. | (PS) |

14. **LENGTHSMAN'S LOG OF PLAYGROUND INSPECTION, REVIEW OF ACTION ITEMS, AND REPORTS FROM PARISH AND DISTRICT COUNCILLORS.**

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| a. | There were no unresolved playground problems. |
| b. | County Cllr Bingham noted the request for a grit bin at the junction of Station Lane and Tanpits Lane. |
| c. | Cllr Hunt reminded the Council that a Children at Play sign was required for St James Drive. This was added to the Action Items list. |
| d. | Cllr Hopwood noted the potential importance of the National Grid Northwest Connections Project. Either she or Cllr Wren would endeavour to attend the briefing meeting on 7 February. |
| e. | Cllr Rogers reported that the road edges, verges and drainage on the A6070 north of the village were under repair. This work had been requested by the Quarry Liaison Committee and was being paid for by the Quarry. |
| f. | Cllr Rogers reported that the road under the railway bridge had been patched. |
| g. | Cllr Rogers reported that one of the playground swings had apparently been deliberately damaged. The swing had been repaired by Cllr Wren |

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h. Cllr Rowley reported that older teenagers had been in the playground around 10:00pm. The PCSO would be asked if the police would visit the playground occasionally in the evenings.

i. Cllr Isherwood reported his concern at the proposed removal of Vascular Services from all local hospitals. The Council agreed that their concern would be reported to the Cumbria and Lancashire Joint Health Scrutiny Committee. (PS)

15. **TO NOTE COMMUNICATIONS RECEIVED.** The communications listed below were noted. No further actions were ordered.

16. **DATE OF NEXT MEETING:** The next meeting will at 7:30pm on Thursday 21 February 2013.

The Meeting Closed at 8:40 pm

**Schedule of Communications to 12 January 2013
Significant communications received:**

1. **By e-mail forwarded to Councillors:**
 - a. Council Tax Support Grant.
 - b. Correspondence on Tannery Planning Application.
 - c. Correspondence on pressure washing culverts.
 - d. Funding for Community Led Planning.
 - e. Community Governance Review by SLDC.
2. **In circulation folder:**
 - a. Report of the Parish Remuneration Panel.
 - b. Letter from the Friends of the Real Lancashire.
 - c. Clerks and Councils Direct.
 - d. Report from Mrs Unsworth on the Burton Education Trust

GLOSSARY OF ABBREVIATIONS

CALC	Cumbria Association of Local Councils
CCC	Cumbria County Council
DCLG	Department of Communities and Local Government
LAP	Local area Partnership
LDF	Local Development Framework
PCSO	Police Community Support Officer
ROWIP	Rights of Way Improvement Programme
SLDC	South Lakeland District Council

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