

BURTON-IN-KENDAL PARISH COUNCIL

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Minutes of the Annual Parish Council Meeting held on Thursday 15th August 2019 at 7.30pm in the Memorial Hall, Burton-in-Kendal

PRESENT: Cllrs. P Rogers, A. Wren, J Hopwood, G Isherwood, M Taylor, D Haigh & C Nolan
Also present: County Councillor R Bingham & Parish Clerk C Davidson

PUBLIC IN ATTENDANCE: 3 members of the public were present

1) APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Mason-Hornby & Colyer and District Councillors T Harvey and B Cooper.

2) DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION:

None

3) MINUTES OF THE LAST PARISH COUNCIL MEETING HELD:

The previous minutes were approved and signed by the Chairman.

4) RECEIVE ANNOUNCEMENTS FROM CHAIRMAN

a) Within the area that your Parish falls, during the last month there have been 28 incidents recorded with 7 crimes submitted.
Of Note or with community impact were

22nd July report of unknown persons trying doors in area of Mowbray drive.

27th July Shoplifting at Burton services 2x bottles of champagne

27th July Burglary reported in Holme vehicle keys and vehicle stolen.

9th August Burglary at property on main street offenders broke window for entry and removed items from within.

11th August report of interference with motor vehicle in Holme offender attempting to break into works van.

Several of the incidents recorded relate to offences on the motorway not having any impact on the parish.

b) The Chairman recommended a book he has recently purchased published by The Prince's Countryside Fund. The book offers hints, tricks and tips to get your community up and running. It can be read for free online or purchased from:
<https://www.princescountrysidefund.org.uk/research/village-survival-guide>

5) OPEN FORUM

a) A Main Street resident reported bad state of the footpath from Tanpits Lane to the Church Entrance County Councillor Bingham will again request that Highways carry out repairs.

6) REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

District Councillor Tom Harvey was unable to attend but did send a full report. This is attached to the minutes.

County Councillor Roger Bingham updated the Parish Council on and local points of

note were as follows:

- a) Highways will be the surface dressing on Moss Lane, Ewan Mill Lane and Station Lane from Holme Mills
- b) County Councillor Bingham has asked that Clawthorpe Lane to Hutton Roof be repaired and resurfaced.
- c) A safety study is to be carried out on the A6070
- d) Local A Level results are above the National average.

7) TO REVIEW AND ADOPT UPDATED FINANCIAL REGULATIONS

Councillor Alan Wren proposed the Parish Council adopt the updated Financial Regulations as recommended by NALC.

Seconded by Councillor David Haigh and unanimously agreed.

8) CONSIDER TRAINING REQUESTS

Clerk Christine Davidson requested to attend
CiLCA (Certificate in Local Council Administration) 4 x sessions @ £40/session
Finance & End of year Accounts 1 x session @ £35.

Councillor Chis Nolan requested to attend
Neighbourhood Planning 1 x session @ £45
Green Spaces 1 session @ £45

Councillor Alan Wren proposed the above training be authorised
Seconded by Councillor Jane Hopwood and unanimously agreed.

9) FINANCE

The Council received the Income and Expenditure

2019/20 Income to date	17722.99
2019/20 Expenditure to date	8821.51
Difference	8901.48
Balance b/f from 1.4.18	25325.60
Carried forward	34227.08

Councillors Hopwood and Rogers were authorised to approve the following online payments.

a) Lengthsman hours and expenses	£427.75
b) Clerk's salary and expenses	£307.80
c) Ashlea Landscapes Grass Cutting	£264.00

10) TO REVIEW AND UPDATE OUTSTANDING ITEMS

No.	Item	Reported by	Action By	Action/status
1	B4RN	FMH		See below
2	PSiCA	JH/CN/DH		Awaiting tender return due September. Still a large shortfall
3	Church Plaque	JH		Could be November – awaiting Diocese
4	Slope Lane			Ongoing – Meeting to be arranged with Countryside Access after vegetation cut back
5	Height Barrier, Plain Quarry	DH	DH	DH to chase Forestry Commission again

B4RN Update

The ducting is now across Vicarage Lane and Caterpillar Walk. The fibre still to be blown through and hopefully the School should be 'live' by the end of September.

Once 'live' at the School a meeting will take place for the Community to come along and have a look and find out more.

11) LENGTHSMAN'S LOG, REVIEW OF ACTION ITEMS AND REPORTS FROM PARISH COUNCILLORS AND CLERK.

- a) Cllr Isherwood asked if the fingerpost had been replaced that was missing. Clerk to report to Countryside Access
- b) Cllr Nolan asked who should cut back hedge at Playground as it is quite overgrown. Cllr Rogers to ask Lengthsman to cut.

Following the heavy rain all drains have been checked and are clear.

Cllr Nolan also reported that there is possible funds available to help with speed reduction through the National Lottery Heritage Fund. CN to look into this further and report at a future meeting.

- c) Cllr Wren has moved the SID to Clawthorpe

12) TO RECEIVE AND ACTION COMMUNICATION RECEIVED.

Letter received from Burton Memorial Hall with a query about payments for Book Drop/Library – Clerk to reply.

13) DATE OF NEXT MEETING

The next Parish Council Meeting will be held in the Memorial Hall on **Thursday 19th September 2019 at 7.30pm**

The meeting closed at 8.25pm.

Schedule of communications received from 14th July 2019

By email forwarded to Councillors:

- a. CALC Newsletter
- b. Rural Services Network News
- c. CVS Newsletter
- d. CALC circulation
- e. NALC updated Financial Regulations
- f. District Association Meeting Notes

GLOSSARY OF ABBREVIATIONS

CALC	Cumbria Association of Local Councils
CCC	Cumbria County Council
LAP	Local Area Partnership
LDF	Local Development Framework
NALC	National Association of Local Councils
SLDC	South Lakeland District Council
PSiCA	Partnership Scheme in Conservation Area
ICO	Information Commissioners Office
KSG	Key Stakeholders Group