

BURTON-IN-KENDAL PARISH COUNCILwww.burton-in-kendal-pc.gov.uk

**Minutes of the Annual Parish Council Meeting held on Thursday 19 May 2011
at 7.00 pm in the Memorial Hall, Burton-in-Kendal**

PRESENT. Cllrs P Rogers (Chairman), J Brown, R Boddy, J Hopwood, I Hunt, G Isherwood, F Mason-Hornby, M Taylor, A Wren, and Parish Clerk P Smith. Dist and County Cllr R Bingham and Dist Cllr B Cooper were in attendance.

PUBLIC IN ATTENDANCE. Three members of the public attended.

1. **ELECTION OF CHAIRMAN.** Cllr P Rogers was proposed by Cllr A Wren, seconded by Cllr G Isherwood and elected unanimously as Chairman. The new Chairman signed the certificate of Acceptance of Office. The Council unanimously passed a vote of thanks to the retiring Chairman, Cllr F Mason-Hornby.

2. **APOLOGIES FOR ABSENCE.** None.

3. **DECLARATIONS OF INTEREST.** None.

4. **ELECTION OF VICE-CHAIRMAN.** It was resolved that Cllr G Isherwood be appointed Vice-Chairman.

5. **ELECTION OF PARISH COUNCIL REPRESENTATIVES:**

- | | | |
|----|-----------------------------|----------------------------|
| a. | Burton Education Foundation | Mrs K Unsworth |
| b. | Burton Recreation Trust | Cllr R Boddy |
| c. | Local Area Partnership | Cllr P Rogers |
| d. | Memorial Hall Committee | Cllr J Brown |
| e. | Quarry Liaison Committee | Cllrs J Hopwood and A Wren |
| f. | School Governors | Cllr G Isherwood |

6. **ASSIGN RESPONSIBILITY FOR ACTIVITIES.** Councillors were assigned to activities as follows:

- | | | |
|----|---|---|
| a. | Boon Town Playing Ground: | Cllr A Wren. |
| b. | Lengthsman Administrator and Parish Highways: | Cllr P Rogers |
| c. | Plain Quarry Working Group: | Cllr Mason-Hornby, Cllr Hopwood, Mr R Davey and Mr D Haigh. |

7. **MINUTES OF THE MEETING HELD 21 APRIL 2011.** The minutes of the meeting held on 21 April 2011 were agreed and signed by the Chairman.

8. **CHAIRMAN'S ANNOUNCEMENTS.**

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|----|--|------------------|
| a. | The Memorial Hall AGM will be on Tuesday 24 May at 7:30pm. Cllr J Brown will attend. | (ACTION)
(JB) |
| b. | There will be a meeting of the CALC District Association on Thursday 9 Jun at 7:00pm in Kendal Town Hall. The clerk will attend. | (PS) |
| c. | There will be a meeting of the Local Area Partnership on Thursday 26 May. Cllr P Rogers will attend. | (PR) |
| d. | A new housing Survey is to be undertaken by Cumbria Rural Housing Trust across South Lakeland during June. | |

9. **OPEN FORUM.**

- a. PCSO Jess Bullock sent her apologies. In her written report she had noted a general reduction in crime in the area over the past year. Recent incidents in the village include the theft of tools from a secure works van, a minor traffic collision on Morewood Drive, and damage to the Parish Map Case on the wall at the corner of Neddy Hill and Main St. A person has been arrested and interviewed by the police as a result of this incident.
- b. A resident asked what would be done with the damaged Parish Map Display Case. Post meeting Cllr Wren volunteered to make the damaged perspex safe before completing a proper repair. (AW)
- c. A resident commented on the improved quality of the grounds maintenance around the village.



d. A resident asked what had happened to the request to change the priority at the junction of Station lane and Moss Lane. It was reported that the County Council had rejected the proposal as for safety reasons they generally oppose changing priority unless there was an overriding reason. Councillors considered that the reduced visibility resulting from the new embankment was an overriding reason and the clerk was directed to raise the matter again with the County Council. (PS)

10. PLANNING APPLICATIONS.

- a. Applications granted:
- (i) **SL/2011/0199** Illuminated signs for the BP Garage at the M6 Services.
 - (ii) **SL/2011/0206** Detached Store at Sandy Gap Farmhouse.
- b. Applications refused:
None.
- c. Applications received:
None.

11. **FINANCE.** The Council received and noted the Income and Expenditure Account and balances at the bank as at 20 May 2010:

Income to date	£12403.00	Bank of Ireland	£20.09
Expenditure to date	£3323.67	NatWest Current	£15123.33
Difference	£9079.33	NatWest Savings	£8596.09
Bank Balance at 1/04/11	<u>£10678.90</u>	Less cheques etc	-£3981.28
Carried forward	£19758.23	Add Payments	<u>£0000.00</u>
		Carried forward	£19758.23

12. ACCOUNTS APPROVED FOR PAYMENT AND CHEQUES SIGNED.

(PS)

a. Lengthsman's hours and expenses to 30 April 2011.	£150.15
b. Clerk's salary 1 May to 31 May 2011.	£200.32
c. Clerks and Councils Direct Subscription.	£11.00
d. Cumbria Playing Fields Association Subscription.	£20.00
e. Annual Insurance Premium.	£2421.88
f. NW Air Ambulance	£50.00

13. **TRANSFER OF PRECEPT FROM CURRENT TO DEPOSIT ACCOUNT.** It was agreed to transfer £6,000.00 from the current account to the deposit account. (PS)

14. **APPROVE THE ANNUAL ACCOUNTS AND THE GOVERNANCE STATEMENT FOR FY 2010/11.** It was resolved to approve the accounts, attached, for Financial Year 2010/11. It was resolved that the summary accounts on the audit return be approved. It was resolved that the audit governance statement be agreed. The Council recorded its thanks to Mr Peter Tubbs, the honorary independent auditor, for his validation of the accounts. (PS)

15. **COUNTY COUNCIL PUBLIC DISCUSSION ON THE FUTURE OF LIBRARIES.** It was resolved that the Council would not respond to the document. However, the Council encourages all residents who have a view to respond directly to the County Council.

16. **COUNCILLORS REPORT ON PARISH PLAN ITEMS AND ADD NEW ITEMS TO THE PLAN.** The status of current items has not changed.

17. LENGTHSMAN'S LOG OF PLAYGROUND INSPECTION AND REPORTS FROM PARISH AND DISTRICT COUNCILLORS.

- a. The lengthsman's playground log was noted. No problems had been reported.
- b. Cllr Isherwood reported that at a well attended meeting at Morewood School it had been decided to continue with the application for Academy status.
- c. Cllr Taylor reported the following points from his discussion with the County Council highways officer:
- (i) The problems with the resurfacing of Main St were acknowledged but it was unlikely that these could be easily resolved.
 - (ii) A new drain had been installed under the railway bridge on Moss Lane. This was reported by others to have resolved the flooding problems.
 - (iii) The flooding at the Creamery was thought to be due to a silted up outfall in a private garden. This would be checked when the County Council could make proper access arrangements.

- d. Cllr Wren requested that:
- (i) The lengthsman spray the weeds on the square. (PR)
 - (ii) The missing light on the stand on Main St outside the school be reported again. (PS)

18. **TO NOTE COMMUNICATIONS RECEIVED.** The communications listed below were noted.

19. **DATE OF NEXT MEETING.** The next meeting will take place on Thursday 16 June 2011 at 7:30pm in the Memorial Hall.

The Meeting Closed at 8:24pm

SCHEDULE OF COMMUNICATIONS TO 14 MAY 2011
Significant communications not otherwise on the Agenda

1. **By e-mail forwarded to Councillors:**
 - a. LAP Minutes, Agenda and Action Plan – 12 May 11.
 - b. CCC Libraries Discussion Document - 18 Apr 11.
2. **In circulation folder:**
 - a. Clerks and Councils Direct.
 - b. Friends of The Lake District Annual Review.

GLOSSARY OF ABBREVIATIONS

ALSF	Aggregates Levy Sustainability Fund
CALC	Cumbria Association of Local Councils
CCC	Cumbria County Council
LAP	Local area Partnership
LDF	Local Development Framework
SLDC	South Lakeland District Council

RB *16/6*

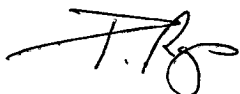
BURTON-IN-KENDAL PARISH COUNCIL**Summary Income and Expenditure Account for the Year Ending 31 March 2011**

2009-10	EXPENDITURE	2010-11
2870.88	Lengthsman's Hours	2262.81
131.61	Lengthsman's Expenses	90.30
276.00	Grass Cutting	188.00
655.50	Playground	539.44
75.00	Playground Rent	75.00
887.00	Lighting	743.41
2351.03	Insurance	2114.58
3014.15	Bus Shelter	0.00
0.00	Winter Grit	585.15
0.00	Contingencies	87.49
360.00	Newsletter	360.00
480.00	Website	249.25
127.00	S137 Subs and Donations	173.50
155.25	Audit	158.63
57.00	Election Costs	0.00
3495.43	Clerk Salary	2403.12
276.14	Clerk Tax	600.72
345.49	Stationery etc	156.64
111.00	Room Hire	120.00
175.00	Training	11.00
250.00	CALC Subs	0.00
0.00	Quality Parish Council Fee	58.75
16093.48	TOTAL EXPENDITURE	10977.79
	INCOME	
10375.00	Precept	13781.00
16.58	Interest	80.47
1000.00	CCC Grant for Lengthsman	1000.00
3731.34	Grants & VAT	332.98
15122.92	TOTAL INCOME	15194.45
	CUMULATIVE BALANCE	
7432.80	Balances Brought Forward	6462.24
15122.92	Add Total Income	15194.45
16093.48	Less Total Expenditure	10977.79
6462.24	Balance Carried Forward	10678.90
	BANK BALANCES at 31 March 2011	
7045.74		11426.51
583.50	Less Cheques not presented	747.61
6462.24	Balance Carried Forward	10678.90

The above statement represents fairly the financial position of the Parish Council at 31 March 2011 and is a true statement of its income and expenditure during the year.

Approved by Council Date 19/5/11

Chairman



Responsible Financial Officer



B 16/5