

BURTON-IN-KENDAL PARISH COUNCIL

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Minutes of the Annual Parish Council Meeting held on Thursday 20 May 2010
at 7.00 pm in the Memorial Hall, Burton-in-Kendal

PRESENT. Cllrs F Mason-Hornby (Chairman), J Hopwood, I Hunt, G Isherwood, M Taylor, P Rogers, A Wren, and Parish Clerk P Smith.

PUBLIC IN ATTENDANCE. Eight members of the public attended.

1. **ELECTION OF CHAIRMAN.** Cllr F Mason-Hornby was proposed by Cllr I Hunt, seconded by Cllr G Isherwood and elected unanimously as Chairman.

2. **APOLOGIES FOR ABSENCE.** Apologies from Cllrs R Boddy and J Brown were accepted. Apologies from Dist Cllr B Cooper were received.

3. **DECLARATIONS OF INTEREST.** None.

4. **ELECTION OF VICE-CHAIRMAN.** Cllr P Rogers was proposed by Cllr M Taylor, seconded by Cllr A Wren and elected unanimously as Vice-Chairman.

5. **ELECTION OF PARISH COUNCIL REPRESENTATIVES:**

- | | | |
|----|-----------------------------|----------------------------|
| a. | Burton Education Foundation | Mrs K Unsworth |
| b. | Burton Recreation Trust | Cllr R Boddy |
| c. | Local Area Partnership | Cllr P Rogers |
| d. | Memorial Hall Committee | Cllr J Brown |
| e. | Quarry Liaison Committee | Cllrs J Hopwood and A Wren |
| f. | School Governors | Cllr G Isherwood |

6. **ASSIGN RESPONSIBILITY FOR ACTIVITIES.** Councillors were assigned to activities as follows:

- | | | |
|----|---------------------------------------|--------------------------|
| a. | Boon Town Playing Ground | Cllr A Wren. |
| b. | Cumbria Association of Local Councils | No dedicated councillor. |
| c. | Lengthsman Administrator | Cllr P Rogers |
| d. | Plain Quarry | Cllr Mason-Hornby |

7. **MINUTES OF THE MEETING HELD 15 APRIL 2010.** The minutes of the meeting held on 15 April 2010 were unanimously agreed and signed by the Chairman.

8. **CHAIRMAN'S ANNOUNCEMENTS.**

(ACTION)

- Tarn Lane, Vicarage Lane and Dalton Lane will be closed during periods of June for resurfacing work. The Dalton Lane diversion will be Vicarage Lane; the County Council are asking the timber yard not to use this route. Vehicle access is likely to be restricted during the one or two day work period on each lane.
- The Council's request for a County Council funded school crossing patrol has been turned down. The traffic density did not meet the criteria.
- The County Council Highways Engineer will talk through the other proposed school safety measures with Parish Council representatives on 24 May.
- The County Council contractor has informed the Council that work has been funded this year to maintain the public rights of way through the Parish.

9. **OPEN FORUM.**

- PCSO Rachel Thomas reported on a disturbance outside the Kings Arms, the removal of election posters, and stakes and plants being taken out from one of the allotments behind the Kings Arms.
- Police Sergeant Jonathon Sizer notified the Council that on the day of the Westmorland County Show (Thursday 9 Sep 10), visitors to the show travelling northbound on the M6 would be advised to exit the motorway at Junction 35 and route through Burton-in-Kendal approaching the Showground via Moss End. The Council

F.A. H - H

17/06/2010

decided to publicise this plan closer to the show day by means of notices in the village and a request to Burton News to publish the details. (PS)

c. Fire Station Manager Callum Graham reported the fire on Dalton Craggs which had resulted in a tractor being burned-out. He further summarised the fire safety activities of the Fire Brigade in the local area. The Council were pleased that Station Manager Graham intended to make a regular report to the Council.

d. A resident reported her concern at the state of the footpath by Ley Pits Farm. The Clerk was instructed to contact the owners to see if improvements could be made. (PS)

e. A village resident reported his concerns at speeding traffic through the village. He recommended the adoption of a 20mph speed limit. The Council thanked him for his proposal and would raise the matter in the upcoming discussions with the County Council Highways Engineer. (FM-H)(PS)

f. A young Clawthorpe resident reported her very serious concern at the dangerous speed of traffic on the A6070 through Clawthorpe. Her views were supported by the Council who will ensure they are taken into account when the new road markings are considered by the County Council. (FM-H)(PS)

10. PLANNING APPLICATIONS.

- a. Applications granted:
None.
- b. Applications refused:
None.
- c. Applications received:
None.

11. **FINANCE.** The Council received and noted the Income and Expenditure Account and balances at the bank as at 20 May 2010:

Income to date	£13781.00	Bank of Ireland	£31.09
Expenditure to date	£2817.80	NatWest Current	£5018.19
Difference	£10963.20	NatWest Savings	£1515.62
Bank Balance at 1/04/10	<u>£6462.24</u>	Less cheques etc	-£2920.46
Carried forward	£17425.44	Add Payments	<u>£13781.00</u>
		Carried forward	£17425.44

12. ACCOUNTS APPROVED FOR PAYMENT AND CHEQUES SIGNED. (PS)

- a. Lengthsman's contract and expenses to 28 April 2010. £276.20
- b. Clerk's salary 1 April to 30 April 2010. £200.26
- c. Clerks and Councils Direct Subscription. £11.00
- d. Cumbria Playing Fields Association Subscription. £15.50
- e. Annual Insurance Premium. £2114.58

13. **TRANSFER OF PRECEPT FROM CURRENT TO DEPOSIT ACCOUNT.** It was agreed to transfer £10,000.00 from the current account to the deposit account. (PS)

14. **APPROVE THE ANNUAL ACCOUNTS AND THE GOVERNANCE STATEMENT FOR FY 2009/10.** The Council approved unanimously the accounts, attached, for Financial Year 2009/10. Cllr Rogers proposed, Cllr Wren seconded and it was unanimously agreed that the summary accounts on the audit return be approved with the change this year that the insurance valuation of community assets would be shown for last year and this year. The audit governance statement was approved unanimously. The Council recorded its thanks to Mr Peter Tubbs, the honorary independent auditor, for his validation of the accounts. (PS)

15. **RENEWAL OF QUALITY PARISH COUNCIL STATUS.** The Council decided to postpone a full discussion of renewing the Quality Parish Council status until next month when councillors will have reviewed the renewal requirements. (PS)

11. **COUNCILLORS REPORT ON PARISH PLAN ITEMS AND ADD NEW ITEMS TO THE PLAN.** It was agreed that the Parish Emergency Plan should be added to the rolling list of Parish Plan items. The status of current items was reported:

- a. **Bus Shelter:** Completed. (PS)
- b. **Design Statement:** Awaiting feedback from Conservation Officer. (JH)

F.A. M-W 17/06/2010

- c. **Improvements to Slape Lane:** Completed. The Council recorded its thanks to Mr Richard Duckett and Mr Edward Brookes for their support of Cllr Taylor in completing this work. (MT)
- d. **Signage:** Nothing new to report. (PR)
- e. **Upgrade Playground:** Completed (AW)(PS)
- f. **Contingency Plan:** A draft plan would be circulated to the working group. (PR)

12. LENGTHSMAN'S LOG OF PLAYGROUND INSPECTION AND REPORTS FROM PARISH AND DISTRICT COUNCILLORS.

- a. The lengthsman's playground log was noted. No problems had been reported.
- b. Cllr Rogers reported that the potholes under the railway bridge had been repaired, the gully pots emptied and the roads swept.
- c. Cllr Rogers noted that the LAP meeting on 12 May 10 had been more businesslike than previous meetings. He reported that £1M had been allocated for pothole repairs in the South Lakes area. This should allow more permanent hot repairs to be made. Although it was unlikely that the twice a year target for gully pot emptying would be met, it was intended that the work would, from now on, be regularly scheduled and Councils informed of the dates. He also reported that new recycling facilities would be made available across the South Lakes area but no details had as yet been decided.
- d. Cllr Hunt reported, in response to a request from the Council at the last meeting, that he had identified a supplier of good quality road salt who could supply 10 tonnes for £495.

13. TO NOTE COMMUNICATIONS RECEIVED. The communications listed below were noted. The suggestion from Mr Toubkin that further consideration be given to facilities for young people would be taken up as a separate agenda item next month. (PS)

14. DATE OF NEXT MEETING. The next meeting will take place on Thursday 17 June 2010 at 7:30pm in the Memorial Hall.

The Meeting Closed at 8:45pm

SCHEDULE OF COMMUNICATIONS TO 13 MAY 2010
Significant communications not otherwise on the Agenda

1. By e-mail forwarded to Councillors:

- a. Dalton Lane diversion various correspondence – 12 May 10.
- b. LAP Funding – 11 May 10.
- c. Participatory Budgets Event – 10 May 10.
- d. Quality Parish Council Renewal – 7 May 10.
- e. Correspondence with Tony Toubkin on Youth Shelters – 6 May 10.
- f. Notice of Closure for Vicarage Lane and Tarn Lane Resurfacing – 6 May 10.
- g. Road Safety Improvements around School – 5 May 10.
- h. Notice of Closure for Dalton Lane Resurfacing – 27 Apr 10.
- i. Weekly Rural Focus – 26 Apr, 4 May, 10 May 10.
- j. Agenda for LAP Meeting on 12 May 10 – 22 Apr 10.
- k. LAP Newsletter – 20 Apr 10.
- l. Public Rights of Way Maintenance – 16 Apr 10.
- m. CALC Training Round-up – 16 Apr 10.

2. In circulation folder:

- a. Cumbria Minerals and Waste Disposal Policy – 30 Apr 10.
- b. Friends of The Lake District Annual Review – Apr 10.
- c. Komplan Playgrounds Catalogue.
- d. Memorial Hall Health and Safety Policy – 22 Apr 10

F.A. M - HL

17/06/2010

GLOSSARY OF ABBREVIATIONS

ACT	Action with Communities in Cumbria (formerly VAC)
ALSF	Aggregates Levy Sustainability Fund
CALC	Cumbria Association of Local Councils
CCC	Cumbria County Council
CIEP	Cumbria Improvement and Efficiency Partnership
CILCA	Certificate in Local Council Administration
CRHT	Cumbria Rural Housing Trust
CVS	Cumbria Voluntary Service
CYSS	Cumbria Youth Support Service
LAP	Local area Partnership
LDF	Local Development Framework
NALC	National Association of Local Councils
NWDA	North West Development Agency
NWRA	North West Regional Assembly
PCM	Parish Council Meeting
ROWIP	Rights of Way Improvement Plan
SLDC	South Lakeland District Council

F.A. M - W

17/06/2010