

**BURTON-IN-KENDAL PARISH COUNCIL**  
[www.burton-in-kendal-pc.gov.uk](http://www.burton-in-kendal-pc.gov.uk)  
**Clerk to the Council**  
**Christine Davidson**  
**Hilderstone Farm, Hilderstone Lane, Burton-in-Kendal, LA5 9RR**  
**Telephone: 01524 782694**  
[parish.clerk@burton-in-kendal-pc.gov.uk](mailto:parish.clerk@burton-in-kendal-pc.gov.uk)

15<sup>th</sup> September 2019

Members of the public are invited to attend the Parish Council Meeting on Thursday 17<sup>th</sup> October 2019 at 7.30pm in the Memorial Hall. Councillor Mike Taylor will be in attendance from 7:00pm to meet residents unable to attend at 7:30pm.

Yours faithfully,

Christine Davidson  
Clerk to the Council

---

**AGENDA**

1. Receive apologies for absence.
2. Receive declarations of interest and to consider applications for dispensation.
3. Authorise the Chairman to sign the minutes of the meeting of 19<sup>th</sup> September 2019.
4. Receive announcements by the Chairman.
5. Open Forum. Give members of the public the opportunity to voice their concerns and offer suggestions.
6. Receive reports from County & District Councillors.
7. Consider planning applications and formulate comments to the planning authority:
  - a) Applications Received  
SL/2019/0359 OS Field 1737 1841 North of Boon Town, Burton-in-Kendal  
Amended plans – erection of 28 dwellings and associated infrastructure.  
  
SL/2019/0769 Royal Hotel, Main Street, Burton-in-Kendal  
Removal/replacement of existing 1<sup>st</sup> floor structure and replacement walls
  - b) SL/2019/0673 Church Bank Gardens  
To discuss concern relating to planning conditions.
8. To agree to a sum of £11,000 of the CIL money to be put to the PSiCA scheme to part fund the shortfall of £18,500 on the necessary drainage work needed in The Square to alleviate flooding and which needs to be done as part of the imminent Conservation work in The Square.
9. To note parking restrictions in The Square during planned works.
10. To formulate a response to Irving & Sons in reply to email received with reference to Haulage Route

11. To agree sum of £158.40 for purchase of wild daffodil bulbs for continued planting on A6070 Southbound.
12. To note 'Notice of Conclusion of Audit' from External Auditor, PKF Littlejohn LLP.
13. To appoint Budget Working Committee for 2020/21 Financial Year.
14. Consider the bank balances and Income and Expenditure Account, authorise payment of the following accounts and agree 2 Councillors to authorise the online payment through Unity Trust Bank.

a) Lengthsman hours and expenses	£151.50
b) Clerk's salary	£307.80
c) Ashlea Ltd May grass cutting	£264.00
d) DH Forestry & Landscaping (MUGA Grass)	£660.00
c) Cumbria Wildflowers	£158.40
d) PKF Littlejohn Audit fees (increase due to turnover)	£288.00
e) HMRC PAYE	£230.40
f) Clarkson Hirst – fee re registering East Side of The Square	£400.00

15. To review and update the outstanding action items

No.	Item	Reported by	Action By	Action/status
1	B4RN	FMH		School connected
2.	PSiCA	JH/CN/DH		Ongoing JH to update
3.	Church Plaque	JH		Ongoing
4.	Slape Lane			Ongoing – meeting with Countryside Access September – chased 27.9.19
5.	Bulb Planting	JH		

16. To receive Lengthsman's weekly logs on the Playground and to receive reports from Parish Councillors and the Clerk.
17. To receive and, if necessary, action communications received (see below).
18. Date of next meeting: The next meeting will be held in the Memorial Hall on Thursday 21<sup>st</sup> November 2019.

**Schedule of Communications since 15<sup>th</sup> September 2019**  
**Significant communications received by e-mail forwarded to Councillors:**

- a. CALC Newsletter
- b. Rural Services Network News
- c. CVS Newsletter
- d. CALC Circulation
- e. District Association Paperwork
- f. Irving & Co – re Haulage Route

## **GLOSSARY OF ABBREVIATIONS**

<b>CALC</b>	Cumbria Association of Local Councils
<b>CCC</b>	Cumbria County Council
<b>LAP</b>	Local Area Partnership
<b>LDF</b>	Local Development Framework
<b>NALC</b>	National Association of Local Councils
<b>SLDC</b>	South Lakeland District Council
<b>PSiCA</b>	Partnership Scheme in Conservation Area
<b>ICO</b>	Information Commissioner's Office