



## BURTON-IN-KENDAL PARISH COUNCIL

[www.burton-in-kendal-pc.gov.uk](http://www.burton-in-kendal-pc.gov.uk)

Clerk to the Council

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13 May 2010

The Annual Parish Council Meeting will be held on Thursday 20 May 2010 at 7:00pm in the Memorial Hall. Please note that because of the early start time no councillor will be in attendance before the meeting.

Yours Faithfully,

Peter Smith  
Clerk to the Council

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### AGENDA

1. Election of Chairman.
2. Receive apologies for absence.
3. Receive declarations of interest.
4. Election of Vice-Chairman.
5. Election of Parish Council Representatives:
  - a. Burton Education Foundation.
  - b. Burton Recreation Trust.
  - c. Local Area Partnership.
  - d. Memorial Hall Committee.
  - e. Quarry Liaison Committee.
  - f. School Governors.
6. Assign responsibility for following activities:
  - a. Boon Town Playing Ground.
  - b. Cumbria Association of Local Councils.
  - c. Lengthsman Administrator.
  - d. Plain Quarry.

7. Authorise the Chairman to sign the minutes of the meeting held on 15 April 2010.
8. Receive announcements by the Chairman.
9. Open Forum. Give members of the public the opportunity to voice their concerns and offer suggestions.
10. Consider planning applications and formulate comments to the planning authority:
  - a. Applications granted:  
None.
  - b. Applications refused:  
None.
  - c. Applications received:  
None.
11. Consider the bank balances and the Income and Expenditure Account, noting receipt of the 2010/11 precept of £13,781.00 from SLDC.
12. Authorise payment of the following accounts:
 

a. Lengthsman's contract and expenses 1 Apr to 28 Apr.	£276.20
b. Clerk's salary 1 May to 31 May 10.	£200.26
c. Clerks and Councils Direct Subscription.	£11.00
d. Cumbria Playing Fields Association Subscription.	£15.50
e. Annual Insurance Premium.	£2114.58
13. Authorise transfer of £10,000.00 from Current to Deposit Account.
14. Consider and approve the Annual Accounts for 2009/10 and sign the Annual Governance Statement.
15. Decide whether or not to seek renewal of Quality Parish Council status.
16. Councillors report progress on Parish Plan items and add additional items for the plan if required.
17. Review Lengthsman's weekly logs on the Playground and receive reports from Parish Councillors, District Councillors and the Clerk.
18. Receive and action communications received (see below).
18. Date of next meeting: Thursday 17 June 2010 at 7:30pm.

## SCHEDULE OF COMMUNICATIONS TO 13 MAY 2010

Significant communications not otherwise on the Agenda

1. By e-mail forwarded to Councillors:
  - a. Dalton Lane diversion various correspondence – 12 May 10.
  - b. LAP Funding – 11 May 10.
  - c. Participatory Budgets Event – 10 May 10.
  - d. Quality Parish Council Renewal – 7 May 10.
  - e. Correspondence with Tony Toubkin on Youth Shelters – 6 May 10.
  - f. Notice of Closure for Vicarage Lane and Tarn Lane Resurfacing – 6 May 10.
  - g. Road Safety Improvements around School – 5 May 10.
  - h. Notice of Closure for Dalton Lane Resurfacing – 27 Apr 10.
  - i. Weekly Rural Focus – 26 Apr, 4 May, 10 May 10.
  - j. Agenda for LAP Meeting on 12 May 10 – 22 Apr 10.
  - k. LAP Newsletter – 20 Apr 10.
  - l. Public Rights of Way Maintenance – 16 Apr 10.
  - m. CALC Training Round-up – 16 Apr 10.
  
2. In circulation folder:
  - a. Cumbria Minerals and Waste Disposal Policy – 30 Apr 10.
  - b. Friends of The Lake District Annual Review – Apr 10.
  - c. Komplan Playgrounds Catalogue.
  - d. Memorial Hall Health and Safety Policy – 22 Apr 10

### GLOSSARY OF ABBREVIATIONS

ACT	Action with Communities in Cumbria (formerly VAC)
ALSF	Aggregates Levy Sustainability Fund
CALC	Cumbria Association of Local Councils
CCC	Cumbria County Council
CIEP	Cumbria Improvement and Efficiency Partnership
CiLCA	Certificate in Local Council Administration
CRHT	Cumbria Rural Housing Trust
CVS	Cumbria Voluntary Service
CYSS	Cumbria Youth Support Service
LAP	Local area Partnership
LDF	Local Development Framework
NALC	National Association of Local Councils
NWDA	North West Development Agency
NWRA	North West Regional Assembly
PCM	Parish Council Meeting
ROWIP	Rights of Way Improvement Plan
SLDC	South Lakeland District Council