

**BURTON-IN-KENDAL PARISH COUNCIL**  
[www.burton-in-kendal-pc.gov.uk](http://www.burton-in-kendal-pc.gov.uk)  
**Clerk to the Councillor**  
**Christine Davidson**  
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15<sup>th</sup> April 2016

Members of the public are invited to a meeting of the Parish Council to be held on Thursday 21<sup>st</sup> April 2016 in the Memorial Hall. Cllr Mike Taylor will be in attendance from 7:00pm to meet residents unable to attend at 7:30pm.

Yours faithfully,  
Christine Davidson  
Clerk to the Council

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**AGENDA**

1. Receive apologies for absence.
2. Receive declarations of interest and to consider applications for dispensation.
3. Authorise the Chairman to sign the minutes of the meeting of 17<sup>th</sup> March 2016.
4. Receive announcements by the Chairman.
5. Open Forum. Give members of the public the opportunity to voice their concerns and offer suggestions.
6. Consider planning applications and formulate comments to the planning authority:
  - a. Applications granted:
  - b. Applications refused:  
None
  - c. Applications received:  
**SL/2016/0266** 7 Thornleigh Drive, Burton-in-Kendal  
Removal of condition 3 (Outbuilding shall not be used as a self contained independent residential unit or as a holiday letting unit) attached to planning permission SL/2013/0125
  - d. Appeals received  
**SL/2015/0677** 1 Mowbray Drive, Burton-in-Kendal  
Appeal against the decision to refuse planning permission.
7. Speedwatch Community Scheme  
To consider starting the Community Speedwatch Scheme in the village.  
Clerk to present report.
8. To agree to change the date of the Annual Parish Council Meeting and the May Parish Council Meeting from Thursday 19<sup>th</sup> May to Wednesday 18<sup>th</sup> May due to SLDC Planning Workshop meeting (Agenda item 9).

9. To formulate a reply to SLDC request for comments on Phase 3 Development Brief for Green Dragon site and agree which 3 Councillors will attend the Planning Workshop on Thursday May 19<sup>th</sup> 2016..
10. To agree quote for Grass Cutting from Ashlea Landscaping.
11. Election update
12. To consider and adopt updated Financial Regulations issued by NALC.
13. Consider the bank balances and Income and Expenditure Account.
14. Authorise payment of the following accounts:
 

a) Burton Memorial Hall Library fee	£18.00
b) Lengthsman's hours and expenses	£37.50
c) CALC Clerk's Local Finance Course October 15	£29.50
d) Clerk's Salary & Expenses (extra 3 hours & mileage for CILCA plus stamps)	£320.69
e) Spring View Landscapes (2015 MUGA grass cutting)	£336.00
f) CALC Annual Subscription	£282.00
g) Final PAYE payment of 2015/16	£108.40
15. To review and update the outstanding action items

No	Item	Report By	Action By	Action / Status
	Resurface area of playground	MR	MR	Ongoing awaiting better weather
	Speakers for Meetings		ALL	
	Feasibility study response from CC		RB/CD	RB to chase again
	Flood defence & Highways response	CD/PR	CD	Awaiting Nick Raymond reply – still no reply
	Plaque for Royal Oak		All	Inscription needed
	Missing Bin Clawthorpe		CD	Clerk has now reported and chased 4 times – reply on 14.4.16 bin will be replaced in next few days
	Notice Boards		CD	Awaiting quotes
	Soak Away at Burtlands/Storth Machinery junction	PR	CD	Storth Ltd have cleared

16. To review Lengthsman's weekly logs on the Playground and to receive reports from Parish Councillors, District Councillors and the Clerk.
17. To receive and, if necessary, action communications received (see below).
18. Date of next meeting: The next meeting will be held in the Memorial Hall on: Wednesday 18<sup>th</sup> May 2016.

**Schedule of Communications since 19<sup>th</sup> February**  
**Significant communications received:**

**1. By e-mail forwarded to Councillors:**

- a. CALC Newsletter
- b. Rural Services Network News
- c. CVS Newsletter
- d. CALC Circulation
- e. SLDC Phase 3 Development Brief Green Dragon
- f. LAP meeting minutes & Highways information
- g. Queens birthday celebration information
- h. Updated Financial Regulations from NALC
- i. Email from resident regarding communications between PC & residents

**GLOSSARY OF ABBREVIATIONS**

<b>CALC</b>	Cumbria Association of Local Councils
<b>CCC</b>	Cumbria County Council
<b>LAP</b>	Local Area Partnership
<b>LDF</b>	Local Development Framework
<b>NALC</b>	National Association of Local Councils
<b>SLDC</b>	South Lakeland District Council