

SEPARATE AGENDA FOR AGM (SEE FILE)

# BURTON - IN - KENDAL

## Parish Council

### Clerk to the Council

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10 June 2004

**Please note early start**

Dear Councillors

The next meeting of the Parish Council will be the Annual Parish Council meeting and will be held on Thursday 17 June at 7.00pm in the Memorial Hall. **Please could new Councillors arrive at 6.45pm to sign declarations.**

Yours sincerely



Janet Alderson  
Clerk to the Parish Council

### AGENDA

1. **Election of Chairman**
2. **Election of Vice-Chairman**
3. **Election of Representatives**
  - a. Burton Recreation Trust
  - b. Quarry Liaison Committee
  - c. Memorial Hall Committee
  - d. CALC
  - e. School Governors
  - f. Burton Education Foundation - may not be necessary
4. **Apologies**
5. **Minutes of the Meeting held on 20 May 2004 (enclosed)**  
To approve.
6. **Open Forum** - to give members of the public the opportunity to voice their concerns
7. **Matters Arising**
8. **Planning Applications** - None at present
9. **Authorise payment of invoices for Clerk's Vacancy**  
Newsquest- £432.40 (inc VAT)  
Burton News £40.00
10. **Finance**  
**Balances, Income and Expenditure,**  
**Payments** - Additional Premium to Allianz Cornhill £32.28  
Clerk's salary, gratuity and expenses

# **BURTON - IN - KENDAL**

## **Parish Council**

11. **Clerk's Vacancy**  
Agree interviewing panel, interview date and shortlist procedure
12. **Boon Town Play Area**  
To discuss latest letter from SLDC
13. **Memorial Hall**  
To consider letter regarding new room hire rates and conditions
14. **No Parking Signs on Moss Lane**  
To discuss necessity
15. **Reports**
16. **Correspondence**
17. **Any other business**
18. **Date of next meeting**  
The next meeting will take place on Thursday 15 July at 7.30pm in the Memorial Hall