



BURTON-IN-KENDAL PARISH COUNCIL

www.burton-in-kendal-pc.gov.uk

Clerk to the Council

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14 September 2013

Members of the public are invited to a meeting of the Parish Council to be held on Thursday 19 September 2013 at 7:30pm in the Memorial Hall. Cllr Moira Rowley will be in attendance from 7:00pm to meet residents unable to attend at 7:30pm.

Yours Faithfully,

Peter Smith
Clerk to the Council

AGENDA

1. Receive apologies for absence.
2. Receive declarations of interest and to consider applications for dispensation.
3. Authorise the Chairman to sign the minutes of the meeting held on 15 August 2013.
4. Receive announcements by the Chairman.
5. Open Forum. Give members of the public the opportunity to voice their concerns and offer suggestions.
6. Consider planning applications and formulate comments to the planning authority:
 - a. Applications granted:
 - i. **SL/2013/0639** Holly Cottage Clawthorpe, Alterations and Extension for Mr Richard Duckett.
 - ii. **SL/2013/0401** Burton Services Wind Turbine approved with conditions.

- b. Applications refused:
None.
- c. Applications received:
 - i. **SL/2013/0736** Sandy Gap Barn, Retrospective approval for a static caravan for holiday let for Mr Littlefair.
 - ii. **SL/2013/0834** Croft House Barn, The Square. Conversion of barn to dwelling for Mrs Nelson. (To be considered only if consultation papers received).
 - iii. **SL/2013/0846** 7 Morewood Drive, Single storey rear extension for Mr Russell Coates. (To be considered only if consultation papers received).

7. Consider the bank balances and the Income and Expenditure Account.

8. Authorise payment of the following accounts:

a.	Lengthsman's hours and expenses to 31 August.	£257.00
b.	Clerk's increased salary and expenses 1-30 September.	£203.35
c.	Clerk PAYE	£339.20
d.	Allianz Engineering Playground Inspection.	£648.40
e.	CALC for 12 copies of the Good Councillor Guide.	£29.00
f.	SLDC for lease of playing field.	£75.00
g.	Springs View Landscapes for half year grass cutting.	£600.00

9. To approve a donation to the Royal British Legion Poppy Appeal and approve a request for a Poppy Wreath for Remembrance Sunday.

10. To note the letter from Electricity Northwest giving 6 months warning that the street lights outside 2, Station Lane and opposite Barker House on Neddy Hill will be removed. To decide if these lights should be replaced.

11. To consider an oral report on the meeting with Cumbria County Council officials at Slape Lane and to decide if the Council wishes to provide funding to support the work.

12. To note the first draft budget for 2014/154 and to consider if there are any additional major projects that should be added to the budget before its consideration by the budget working group and the final approval at the October meeting.

13. To note the correspondence from the public on the school-run traffic and decide on a course of action.

14. To note the interest shown in the position of Parish Clerk and to agree a timetable for interview and appointment.

15. To review the outstanding action items.
16. To review Lengthsman's weekly logs on the Playground and to receive reports from Parish Councillors, District Councillors and the Clerk.
17. To receive and, if necessary, action communications received (see below).
18. Date of next meeting: The next meeting will be held in the Memorial Hall on **Thursday 17 October 2013 at 7:30pm.**

Schedule of Communications to 14 September 2013
Significant communications received:

1. By e-mail forwarded to Councillors:

- a. CALC Weekly Updates.
- b. Police Newsletter.
- c. Action with Communities in Cumbria (ACT) Newsletter
- d. CALC District Association Meeting (26 Sep) and AGM (9 Nov).
- e. Parish Charter – Shared Principles

2. In circulation folder:

- a. Notification from Electricity Northwest of the intention to remove street lighting from electricity poles in Burton-in-Kendal.
- b. Update from National Grid on the overhead line replacement programme.

GLOSSARY OF ABBREVIATIONS

CALC	Cumbria Association of Local Councils
CCC	Cumbria County Council
LAP	Local Area Partnership
LDF	Local Development Framework
NALC	National Association of Local Councils
SLDC	South Lakeland District Council