



BURTON-IN-KENDAL PARISH COUNCIL

www.burton-in-kendal-pc.gov.uk

Clerk to the Council

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11 May 2013

Members of the public are invited to the Annual Parish Council Meeting on Thursday 16 May 2013 at 7:00pm in the Memorial Hall. **Please note that because of the early start time no councillor will be in attendance before the meeting.**

Yours Faithfully,

Peter Smith
Clerk to the Council

AGENDA

1. To elect a Chairman and for the new Chairman to sign a declaration of acceptance of office.
2. Receive apologies for absence.
3. Receive declarations of interest.
4. To elect a Vice-Chairman.
5. To appoint Parish Council Representatives:
 - a. Burton Education Foundation.
 - b. Burton Recreation Trust.
 - c. Local Area Partnership.
 - d. Memorial Hall Committee.
 - e. Quarry Liaison Committee.
 - f. School Governors.
 - g. Fireworks Working Group.
6. To assign responsibility for following activities:
 - a. Boon Town Playing Ground.
 - b. Lengthsman Administrator.

- c. Plain Quarry.
7. Authorise the Chairman to sign the minutes of the meeting held on 18 April 2013.
 8. Receive announcements by the Chairman.
 9. Open Forum. Give members of the public the opportunity to voice their concerns and offer suggestions.
 10. Consider planning applications and formulate comments to the planning authority:
 - a. Applications granted: None
 - b. Applications refused: None
 - c. Applications received:
 - i. **SL/2013/0272** Land to the South of Burtlands Farm. Retrospective change of use for Storth Ltd buildings to include business offices, warehousing and industrial use. (B1, B2 & B8)
 - ii. **SL/2013/0273** Land to the South of Burtlands Farm. Erection of detached industrial building, formation of storage yard with parking and landscaping for Storth Ltd.
 11. Consider the bank balances and the Income and Expenditure Account, noting receipt of the 2013/14 precept of £11,783.00 and the Council Tax Support Grant of £487.01 from SLDC.
 12. Authorise payment of the following accounts:

a. Lengthsman's contract and expenses 1 Apr to 30 Apr 13.	£136.50
b. Clerk's salary 1 May to 31 May 12.	£166.79
c. Insurance supplement for Speed Indicator Device	£40.79
d. Springs View Landscapes – grass cutting instalment.	£600.00
e. CALC Training Course.	£29.50
f. Cumbria Playing Fields Association.	£20.00
g. CALC Annual Subscription.	£267.00
h. Clerks and Councils Direct subscription.	£12.00
 13. Authorise transfer of £6,000.00 from Current to Deposit Account.
 14. Approve the Annual Accounts for 2012/13 and sign the Annual Governance Statement, noting that the accounts have passed the internal audit.
 15. Consider a request from the Memorial Hall Committee that the Parish Council supply and erect Christmas Trees at the Hall this year.
 16. To agree arrangements for the selection and employment of a new Clerk.

17. To decide if the Council wishes to adopt the revised declarations of interest form or retain the existing Burton-in-Kendal version. Agree to check, update and resubmit declarations as required by 1 June 2013.
18. To review the outstanding action items.
19. Review Lengthsman's weekly logs on the Playground and receive reports from Parish Councillors, District Councillors and the Clerk.
20. Receive and action communications received (see below).
21. **Date of next meeting: Thursday 20 June 2013 at 7:30pm.**

SCHEDULE OF COMMUNICATIONS TO 11 MAY 2013 **Significant communications not otherwise on the Agenda**

1. **By e-mail forwarded to Councillors:**
 - a. Draft Homelessness Strategy consultation.
 - b. Police Newsletter.
 - c. Smaller Councils working together – CALC survey.
 - d. Armed Forces Day Flag Flying.
 - e. Abolition of Regional Spatial Strategies
 - f. Francis Report on NHS survey.
 - g. Park View Surgery patient Participation Group.
2. **In circulation folder:**
 - a. Clerks and Councils Direct.
 - b. Waterwitch.
 - c. SLDC Standards Committee Agenda and papers.
 - d. Cumbria Playing Fields Association.

GLOSSARY OF ABBREVIATIONS

CALC	Cumbria Association of Local Councils
CCC	Cumbria County Council
LAP	Local area Partnership
LDF	Local Development Framework
SLDC	South Lakeland District Council