



BURTON-IN-KENDAL PARISH COUNCIL

www.burton-in-kendal-pc.gov.uk

Clerk to the Council

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11 May 2011

Members of the public are invited to attend the Annual Parish Council Meeting on Thursday 17 May 2012 at 7:00pm in the Memorial Hall. **Please note that because of the early start time no councillor will be in attendance before the meeting.**

Yours Faithfully,

Peter Smith
Clerk to the Council

AGENDA

1. To elect a Chairman and the Chairman to sign a declaration of acceptance of office.
2. Receive apologies for absence.
3. Receive declarations of interest.
4. To elect a Vice-Chairman.
5. To appoint Parish Council Representatives:
 - a. Burton Education Foundation.
 - b. Burton Recreation Trust.
 - c. Local Area Partnership.
 - d. Memorial Hall Committee.
 - e. Quarry Liaison Committee.
 - f. School Governors.
 - g. Fireworks Working Group.
6. To assign responsibility for following activities:
 - a. Boon Town Playing Ground.
 - b. Lengthsman Administrator.
 - c. Plain Quarry.

7. Authorise the Chairman to sign the minutes of the meeting held on 19 April 2012.
8. Receive announcements by the Chairman.
9. Open Forum. Give members of the public the opportunity to voice their concerns and offer suggestions.
10. Consider planning applications and formulate comments to the planning authority:
 - a. Applications granted:
 - SL/2012/0022** Farleton View, Vicarage Lane. New garage for Mr Coates.
 - b. Applications refused:
 - None.
 - c. Applications received:
 - SL/2012/0291** Extensions and alterations for Burton Morewood School.
 - SL/2012/0338** Alby Bank, Clawthorpe. Two storey extension and lower ground garage with alterations for Mr Ionnadis.
 - SL/2012/0306** 51, James Drive. Rear Dormer window for Mr Burt.
 - SL/2012/0323** Square House. Listed building application for B&B sign on front of house for Mrs Yates.
 - SL/2012/0266** Hill House. Listed building application for replacement canopy roof over door to garden for Mr Craig.
11. Consider the bank balances and the Income and Expenditure Account, noting receipt of the 2012/13 precept of £12,403.00 from SLDC and the Jubilee celebrations grant of £500 from CCC Local Committee .
12. Authorise payment of the following accounts:

a.	Lengthsman's contract and expenses 1 Apr to 30 Apr 12.	£101.06
b.	Clerk's salary 1 May to 31 May 12.	£160.77
c.	Clerk's expenses (Paper and Ink).	£55.30
d.	Cumbria Playing Fields Association Affiliation Fee.	£20.00
e.	230 Jubilee Mugs @ £2.90.	£800.40
f.	Memorial Hall for Jubilee celebration.	£330.00
g.	Arts and Crafts Society for Jubilee exhibition.	£96.00
h.	Local History Society Jubilee Exhibition.	£72.00
g.	Burton Children's Sports Committee Jubilee Day.	£400.00
13. Authorise transfer of £6,000.00 from Current to Deposit Account.
14. Approve the Annual Accounts for 2011/12 and sign the Annual Governance Statement.

15. Consider a request from Burton Morewood School PTA for a grant for the replacement of playground equipment. Within the same context also consider the life of the equipment on the Council's playground and a strategy for its replacement.
16. Consider a proposal under the 1997 Local Government and Rating Act (Sect 26(1)(b)) for the Parish Council to assist the Burton-in-Kendal voluntary car scheme by designating the volunteer drivers in the scheme as Parish Council authorised volunteers and thus benefiting from public liability and personal accident insurance under the Council's insurance policy.
17. To review the outstanding action items.
18. Review Lengthsman's weekly logs on the Playground and receive reports from Parish Councillors, District Councillors and the Clerk.
19. Receive and action communications received (see below).
20. **Date of next meeting: Thursday 21 June 2012 at 7:30pm.**

SCHEDULE OF COMMUNICATIONS TO 11 MAY 2012 **Significant communications not otherwise on the Agenda**

1. **By e-mail forwarded to Councillors:**
 - a. Road Closures for resurfacing work.
 - b. Police Newsletter - 8 May 12.

2. **In circulation folder:**
 - a. Clerks and Councils Direct.
 - b. CCC Local News and Views.
 - c. SLDC Annual Report.
 - d. Cumbria Playing Fields Association.

GLOSSARY OF ABBREVIATIONS

CALC	Cumbria Association of Local Councils
CCC	Cumbria County Council
LAP	Local area Partnership
LDF	Local Development Framework
SLDC	South Lakeland District Council