



# BURTON-IN-KENDAL PARISH COUNCIL

[www.burton-in-kendal-pc.gov.uk](http://www.burton-in-kendal-pc.gov.uk)

Clerk to the Council

**Charles Dale, Russell Cottage, Dalton**

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9 October 2009

Dear Councillors

A meeting of the Parish Council will be held on Thursday 15 October 2009 at 7.30pm in the Memorial Hall. Cllr. George Isherwood will be in attendance at 7pm to meet those unable to attend at 7.30.

Members of the public and press are welcome to attend.

Yours sincerely

C. Dale  
Clerk to the Parish Council

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## AGENDA

1. Receive apologies for absence
2. Receive declarations of interest
3. Authorise the chairman to sign the minutes of the meeting held Authorise the chairman to sign the minutes of the meeting held 17 September 2009
4. Receive announcements by the Chairman
5. Open Forum - to give members of the public the opportunity to voice their concerns & offer suggestions
6. Consider planning applications and formulate comments to the planning authority:
  - Planning applications granted: None
  - Planning applications refused: None
  - Planning applications received:
    - SL/2009/0816** – Craglands, Clawthorpe – Reposition domestic garage for Mr J.Garner
    - SL/2009/0816** – Holme Mills, Holme – Formation of wharf for Miss S.Towers
7. Consider the bank balances and the Income and Expenditure Account
8. Authorise payment of the following accounts:

Lengthsman remuneration to 19.08.09 (3 weeks @ £80.85)	£242.55
Lengthsman remuneration to 16.09.09 (4 weeks @ £80.85)+ exps.	388.78
Lengthsman remuneration to 14.10.09 ( weeks @ £80.85)+ exps.	
Clerk's salary 1.08.09 to 15.10.09 (with pay award backdated to 1.04.09)+ exps.	
Stramongate Press – Autumn Newsletter	90.00
Allianz Engineering – Inspection Services for playing ground	388.59
SLDC – Lease of playing ground at Boon Town 2009/10	75.00

BDO Stoy Hayward LLP – External audit of Annual Return 2008/09	155.25
Grasscare – Summer grass cutting	276.00
PB Fencing – Instal new chains & level Suspension Bridge at playing ground	241.50

9. Approve and accept the audited Annual Return for 2008/09
10. Approve £40 cost of CALC initial training for new Parish Clerk
11. Agree the 2010/11 Budget and agree the updated Risk Assessment for 2010
12. Agree a response to N.Raymond's reply about the CCC Highways Stewardship Scheme
13. Authorise Clerk to order wreath for Remembrance Sunday
14. Councillors report progress on 2009 Parish Plan items
15. Review Lengthsman's September/October weekly logs on Burton Playing Ground and receive Reports from Parish & District Councillors
16. Receive and action communications received and sent
17. **Date of next meeting:**  
The next meeting will take place on **Thursday 19 November 2009 at 7.30pm** in the Memorial Hall.

**Glossary of Abbreviations:**

<b>ACT</b>	Action with Communities in Cumbria (formerly VAC)
<b>ALSF</b>	Aggregates Levy Sustainability Fund
<b>CALC</b>	Cumbria Association of Local Councils
<b>CCC</b>	Cumbria County Council
<b>CIEP</b>	Cumbria Improvement & Efficiency Partnership
<b>CRHT</b>	Cumbria Rural Housing Trust
<b>CVS</b>	Cumbria Voluntary Service
<b>CYSS</b>	Cumbria Youth Support Service
<b>LAP</b>	Local Area Partnership
<b>LDF</b>	Local Development Framework
<b>NALC</b>	National Association of Local Councils
<b>NWDA</b>	North West Development Agency
<b>NWRA</b>	North West Regional Assembly
<b>NWPPR</b>	North West Plan Partial Review
<b>PCM</b>	Parish Council Meeting
<b>ROWIP</b>	Rights of Way Improvement Plan
<b>SLDC</b>	South Lakeland District Council