

BURTON-IN-KENDAL PARISH COUNCIL

www.burton-in-kendal-pc.gov.uk

**Minutes of the Parish Council Meeting held in Burton-in-Kendal Memorial Hall on Thursday
21st December 2023 at 7.30pm**

PRESENT: Cllrs. F. Mason-Hornby, C. Nolan, A. Wren, G Isherwood, M. Taylor, D. Wilson
Also present: Parish Clerk C Davidson and District Cllr Hughes

1 member of the public

1) APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllr Daly

2) DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION:

None

3) MINUTES OF THE LAST PARISH COUNCIL MEETING HELD

The previous minutes were approved and signed by the Chairman.

4) RECEIVE ANNOUNCEMENTS FROM CHAIRMAN

None

5) OPEN FORUM

6) REPORTS FROM DISTRICT COUNCILLOR

District Councillor Hughes discussed the problems with the burst water mains and has been in touch with United Utilities as has Tim Farron and the Parish Council will also follow up again.

Other updates from around the district included 10p swimming initiative as well as 'Healthwatch'.

There is a further meeting with Highways regarding the possible 'safe crossing' outside the School.

The Planning portal has had issues, but these are now hopefully resolved.

7) CONSIDER PLANNING APPLICATIONS AND FORUMLATE RESPONSE

a) SL/2023/0795 2 Garden Place, Burton-in-Kendal

Front pitched dormers, full length rear dormer with front and side porch

The application was discussed however the Heritage Statement attached to the application is for 3 Garden Place not the No. 2 and so no comments can be made.

Clerk to advise Planning Dept.

8) CONSIDER DRAFT COMMUNITY ENGAGEMENT ARTICLE FOR PUBLICATION AND CIRCULATION

Cllr Nolan has drafted an article to be circulated to all residents and published in Burton News and Social Media. It is hoped this will help engage the Community. Clerk to prepare the final article for February BN.

9) DISCUSS THE W & F COUNCIL 20MPH INITIATIVE AND APPLICATION PROCESS

The Parish Council received information about a new 20mph initiative along with application guidelines. Following discussions, it was agreed that the main priority was the current request for a 'safe crossing' outside School.

10) BUDGET 2024/25 FIRST DRAFT

The Clerk presented the first draft of the budget for 2024/25. It was agreed to add a budget figure for community grant requests. When final figures are received from W & F Council for lighting the final draft will be presented at the January meeting along with the Precept figure for approval.

11. INCOME & EXPENDITURE

Consider the bank balances and the Income and Expenditure Account and authorise the release of the following payments by Cllrs Nolan and Wilson

Authorise payment of the following accounts:

a) CALC Training costs	£90.00
b) Clerk's Salary & Expenses	£ 387.80
c) Envirotech Bat Survey fee (19 Trees)	£180.00

12) OUTSTANDING ITEMS

No	Item	Reported by	Action	Status
1	Traffic & Working Group			Safe crossing is a possibility. Ongoing with District and Highways
2	Casual Vacancies			2 vacancies remain
3	Community Asset Register	FMH	CD	3 accepted and on Register, 1 still to complete
4	Coronation Commemorations			Curved bench teak -£1245 Black Sheep has estimated £2-3K for a curved bench. Request full quote.
5	Meadow Close to Boon Town footpath	CN		Work started , Cllr Hughes to check that they will be installing lighting.
6	19 Trees			Fell and replant – felling licence to be applied for now Bat Survey is completed
7	Market Cross work and benches			Should be completed January
8	Community Engagement Initiative	CN		Article to be published in BN and Social Media as well as distributed to residents.

13) REVIEW OF ACTION ITEMS AND REPORTS FROM PARISH COUNCILLORS AND CLERK.

None

14) TO RECEIVE AND ACTION COMMUNICATION RECEIVED.

W & F Council 20mph initiative – dealt with item 9.
Bat Survey report – 19 Trees – dealt with above

15) 'IN CAMERA' CLERK PAY SCALE REVIEW

It was agreed that the Clerk's salary would be increased in line with the updated Pay Scales received from NALC.

16) DATE OF NEXT MEETING

The next Parish Council Meeting will be on Thursday 18th January 2024 at 7.30pm in the Memorial Hall

DRAFT MINUTES