

BURTON-IN-KENDAL PARISH COUNCIL

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Minutes of the Parish Council Meeting held in Burton-in-Kendal Memorial Hall on Thursday
16th November 2023 at 7.30pm

PRESENT: Cllrs. C. Nolan, A. Wren, G. Isherwood, C. Daly, M. Taylor
Also present: Parish Clerk C. Davidson

2 members of the public were present.

1) APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllr Mason-Hornby and Wilson

2) DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION:

None

3) MINUTES OF THE LAST PARISH COUNCIL MEETING HELD

The previous minutes were approved and signed by the Chairman.

4) RECEIVE ANNOUNCEMENTS FROM CHAIRMAN

None

5) OPEN FORUM

No members of the public were in attendance.

6) REPORTS FROM DISTRICT COUNCILLOR

No report.

7) CONSIDER PLANNING APPLICATIONS AND FORMULATE RESPONSE

- a) SL/2023/0782 The Knott, Station Lane, Burton-in-Kendal
Home office, store and stables

No comments or objections

- b) SL/2023/0788 Morningside, Tanpits Lane, Burton-in-Kendal
Single storey wrap around extension

No comments or objections

8) APPOINT BUDGET WORKING GROUP FOR 2024/25 FINANCIAL YEAR

It was agreed that Cllr Wren would join the Clerk and Chairman Mason-Hornby to form the Budget Working Group. The Clerk requested any project suggestions for next year be put forward at the next meeting to be included in the budget.

9) APPOINT A COMMUNITY ENGAGEMENT WORKING GROUP

Following discussions it was agreed that the working group should include Councillors and members of the public. Initially it was suggested that a questionnaire be drafted to be sent out to residents. The Parish Council also considered publishing a newsletter. Cllr Nolan will put together a draft questionnaire to be discussed in December

10) INCOME & EXPENDITURE

Consider the bank balances and the Income and Expenditure Account and authorise the release of the following payments by Cllrs Nolan and Wren

Authorise payment of the following accounts:

a) Lengthsman – 50% contribution to Rec Trust maintenance	£ 330.00
b) Clerk's Salary & Expenses	£ 387.80
c) Astarte Web Hosting	£150.00
d) Ashlea Landscapes October	£ 285.53
e) Royal British Legion	£ 75.00

12) OUTSTANDING ITEMS

No	Item	Reported by	Action	Status
1	Traffic & Working Group			Crossing is a possibility. Ongoing
2	Casual Vacancies			2 vacancies remain
3	Community Asset Register	FMH	CD	2 accepted and on Register, 1 validated and 1 still to complete
4	Coronation Commemorations			Curved bench teak -£1245 Black Sheep has estimated £2-3K for a curved bench
5	Meadow Close to Boon Town footpath	CN		Work started , Cllr Hughes to check that they will be installing lighting.
6	19 Trees			Fell and replant – felling licence to be applied. Bat Survey is required – Councillors Agreed that this was required and instructed Clerk to appoint Envirotech at a cost of £150 plus VAT
7	Market Cross work and benches			Clerk has requested update from Able Memorials – awaiting stone from quarry
8	Community Engagement Initiative	CN		Carried forward to December

12) REVIEW OF ACTION ITEMS AND REPORTS FROM PARISH COUNCILLORS AND CLERK.

- a) Clerk reported that a Bat Survey is required at 19 Trees and this was discussed in previous item.
Clerk reminded all Councillors that 2024 was election year
- b) Cllr Isherwood reported a large pothole on Burton Park and Clerk will report to Highways via the Highways website.
- c) Cllr Taylor was concerned about the trees overhanging Dicken Lane (off Dalton Lane)
- d) Cllr Wren reported that Church Bank has been top dressed and brought up to adoptable standards.

14) TO RECEIVE AND ACTION COMMUNICATION RECEIVED.

None

15) DATE OF NEXT MEETING

The next Parish Council Meeting will be on Thursday 21st December 2023 at 7.30pm in the Memorial Hall

DRAFT MINUTES