

BURTON-IN-KENDAL PARISH COUNCIL

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Minutes of the Parish Council Meeting held in Memorial Hall on Thursday 18th September 2025 at 7.30pm (to be approved at the Parish Council meeting to be held on 16th October 2025)

PRESENT: Cllrs. A. Wren, G. Isherwood, J. Oston, V. Hughes, K. Crayston, C Daly
Also present: Parish Clerk C Davidson and 4 members of the public (including Burton News Rep)

1) RECEIVE APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Mason-Hornby and Cllr Taylor

2) DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION:

Cllr Hughes declared a personal interest in Agenda item 8, as a member of the District Council Planning Committee. Cllr Hughes took no part in the discussion or decision.

3) APPROVAL OF MINUTES

The minutes of the Parish Council meeting held on the 21st August 2025, were approved and signed by the Chairman.

4) MATTERS ARISING FROM PREVIOUS MEETINGS AND NOT ELSEWHERE ON THE AGENDA

None

5) RECEIVE ANNOUNCEMENTS FROM CHAIRMAN

None

6) OPEN FORUM

- a) A resident asked the Parish Council if it was able to assist with a problem of an overhanging tree into her garden from a neighbour's garden. It was explained that unfortunately this was a civil/neighbour matter and the Parish Council could not help.
- b) Mr Matthew Scott attended the meeting to raise his concerns about speeding in the parish and to report on research he had undertaken regarding a possible reduction of the speed limit to 20mph. He had previously circulated a letter for publication in the *Burton News*. Mr Scott also offered his support for a community campaign on this issue. Members noted his comments, and the matter was considered further under Agenda Item 10.
- c) Mr Peter Cummings attended the meeting to inform the Parish Council of his support, as landowner, for formalising the footpath link between Meadow Close and Boon Town Lane. Councillors thanked Mr Cummings for his attendance and for confirming his support.

Signed:

Date:

7) REPORTS FROM DISTRICT COUNCILLOR

- a) District Cllr Hughes reported on the Devolution to Mayoral Strategic Authority and that the District council are required to take a decision by mid October and there are various meetings regarding this over the next few weeks.
- b) Waste and recycling – it has been agreed that there would be new recycling bins and a possible charge for green waste collection.
- c) The McClures planning application for a new site at J36 has been approved with a number of conditions.

8) FORMULATE A RESPONSE TO W&F PLANNING DEPT ON THE FOLLOWING APPLICATIONS:

2025/1566/PIP Land adjacent to Burton MUGA This is Permission in Principle for 9 houses plus car parking area.

There had been a number of objections on the Planning Dept website mostly based on pedestrian safety and traffic concerns.

The Council considered the application and agreed to submit comments raising concerns about:

- pedestrian and highway safety in proximity to the MUGA and Bowling Club
- increased traffic impacts within the village centre,
- potential drainage and flooding issues.

The Council requested that a full traffic assessment and consultation with the Local Highway Authority be undertaken, and that a sustainable drainage strategy be required. While acknowledging the ongoing need for housing and parking in the village, the Council resolved that it could not support the application in its current form without satisfactory evidence and mitigation.

9) MARKET CROSS REPOINTING WORK

One quote has been received, but a second quote is to be requested and moved to next month's Agenda.

10) TRAFFIC AND SPEEDING

Cllr Oston presented a briefing note on the challenges and requirements involved in seeking a 20 mph limit on an A-road that also functions as a motorway relief road. It was noted that strong evidence, community justification, compliance measures, and consultation with key stakeholders would be required.

Resolution:

It was RESOLVED that the Parish Council proceed with the initial stage of evidence gathering and consultation prior to considering a formal application. A community briefing will also be published in the Burton News and on the Parish Council website.

Proposed by: Cllr Isherwood
 Seconded by: Cllr Wren
 Carried unanimously.

11) INCOME AND EXPENDITURE

Note the bank balances and authorise the following payments – (Cllr Crayston and Oston)

Current Account: £10,510.01

Deposit Account: £14,690.63

Note the receipt of the Insurance payment for damage to bench £75.00

a) D H Forestry & Landscaping	£765.18
b) Clerks Salary & Expenses	£507.20
c) Ashlea Landscapes July Grass	£308.78
d) Stationery and Microsoft	£ 27.98
e) W & F Council Playground lease	£ 80.00
f) AQA Website Development	£600.00
g) HMRC PAYE	£340.40
h) CALC Training	£30.00

12) OUTSTANDING ITEMS

No	Item	Reported by	Action	Status
1	Traffic Calming Burton Traffic calming and speed reduction Clawthorpe			Possible Lollipop person funding. Cllr Crayston has been observing parking and crossing issues outside school recently and has asked if yellow zig zag markings can be considered around the ends of Morewood Drive to help with safe crossing of the road. .See earlier Agenda Item and agreed actions FOI requested from Police Requested lines and speed limit markers be repainted. See earlier Minute regarding Speed reduction
2	Community Asset Register	FMH	CD	Ongoing
3	Meadow Close to Boon Town footpath	JCO/VH/Clerk		Cllr Oston is proceeding with formalisation of link from Meadow Close to Boon Town. The Royal Oak – drain issues ongoing
4	19 Trees			Planting to be arranged. Saplings to be identified from neighbouring woodlands.

				Cllr FMH to arrange dig some test holes to ensure ground is suitable
5	Market Cross work			Repair done. Pointing to be done and plinth for West side bench. Steve Mealor to be asked to quote
6	Dark Sky Initiative			Ongoing
7	Casual Vacancy			Still one Vacancy
8	Emergency Plan			Draft Plan will be circulated prior to October meeting
9	Playground Working Group	VH		Working Group to be set up and fundraising ideas to be planned. CIL money available £8484 but can only be paid after works completed. Flyers to be sent out
10	Playground repairs			Cllr Wren meeting Mr Lee to discuss repairs
11	Website			Will be switched to new website by end of September and will continue to be updated over time. Photographs requested (in landscape) to add to the site.

13) REVIEW OF ACTION ITEMS AND REPORTS FROM PARISH COUNCILLORS AND CLERK.

a) Cllr Wren asked if the Lentsman can trim the oak trees around the 30mph signs on Tarn Lane.

b) Cllr Daly asked for an update on the state of the bridge over the Motorway on Station Lane. This has been reported to National Highways and Cllr Hughes will chase.

c) Cllr Crayston reported that she will be acting as Parish Council rep with Onion Show Committee as it is their 50th Anniversary in 2026 and they are planning a big celebration and would like to involve the village.

d) Clerk reported that the surface of Caterpillar Walk has now been cleaned by W & F Council following a report from a resident.

14) TO RECEIVE AND ACTION COMMUNICATION RECEIVED.

CALC Updates

W & F Updates

Email from resident regarding the possibility of a waste bin on the junction of Tanpits Lane and Station Lane – Clerk has requested from W & F Council

Emails from 2 residents regarding traffic issues – discussed earlier in meeting.

Email from a resident regarding the surface of Caterpillar Walk – see earlier under item 13

The Clerk is in the process of completing her CILCA (Certificate in Local Council Administration). It was agreed that the Clerk salary would increase in line with NJC payscale and be backdated to April as recommended by NALC.

15) **DATE OF NEXT MEETING**

The next Parish Council Meeting will be the Thursday 16th October 2025 at 7.30pm in the Memorial Hall.

Signed: Chairman

Date: