

# BURTON-IN-KENDAL PARISH COUNCIL

[www.burton-in-kendal-pc.gov.uk](http://www.burton-in-kendal-pc.gov.uk)

**Minutes of the Parish Council Meeting held in Memorial Hall on Thursday 16<sup>th</sup> October 2025 at 7.30pm** (to be approved at the Parish Council meeting to be held on 20<sup>th</sup> November 2025)

**PRESENT:** Cllrs. F. Mason-Hornby, A. Wren, G. Isherwood, J. Oston, M. Taylor, K. Crayston, C Daly  
Also present: Parish Clerk C Davidson and 4 members of the public (including Burton News Rep)

**1) RECEIVE APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr Hughes

**2) DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION:**

None

**3) APPROVAL OF MINUTES**

The minutes of the Parish Council meeting held on the 18<sup>th</sup> September 2025, were approved and signed by the Chairman.

**4) MATTERS ARISING FROM PREVIOUS MEETINGS AND NOT ELSEWHERE ON THE AGENDA**

a) Planning application 2025/1566/PIP Land adjacent to Burton MUGA – application has gone to Planning committee

**5) RECEIVE ANNOUNCEMENTS FROM CHAIRMAN**

None

**6) OPEN FORUM**

Residents in attendance again raised their concerns regarding speeding through the village and the potential introduction of a 20mph speed limit. Councillors listened to the concerns and reiterated that any such initiative must be a community-led campaign supported by the Parish Council. However, it was noted that the District Council has currently paused the application process, and therefore no further applications will be considered at this time. In the meantime, it was suggested that interested residents liaise with Burton News and consider forming a community group to take this forward when the application process resumes.

**7) REPORTS FROM DISTRICT COUNCILLOR**

None

**8) FORMULATE A RESPONSE TO W&F PLANNING DEPT ON THE FOLLOWING APPLICATIONS:**

**a) 2025/1849/HOU 43 St James' Drive, Burton-in-Kendal**

Single storey front and side extension

No comments or objections

**b) 2025/1902/LBC Hordley House, Main St, Burton-in-Kendal**

Listed Building Consent for various internal and external alterations.

No comments or objections

**9) AGREE TO PURCHASE THE LATEST EDITION OF THE ARNOLD BAKER LOCAL COUNCIL ADMINISTRATION**

The Parish Council resolved to purchase this publication and the share of the cost would be £60

**10) REVIEW AND UPDATE THE EMERGENCY PLAN**

The updated Emergency Plan had been previously circulated to Councillors along with the Operational Emergency Plan.

Cllr A. Wren proposed that the Parish Council adopt this plan, seconded by Cllr Crayston and unanimously agreed.

The Plan would now be published on the Parish Council website.

**11) CONSIDER AND AGREE THE PURCHASE OF THE POPPY WREATH**

It was unanimously agreed that the Parish Council would lay a Poppy Wreath and donate £80 to the Royal British Legion. Clerk to arrange delivery of the wreath to the Chairman.

**12) INCOME AND EXPENDITURE**

Note the bank balances and authorise the following payments – (Cllr Crayston and Oston

,Current Account: £7,844.47

Deposit Account: £14,773.94

The reconciliation was checked and signed by Cllr M Taylor

a) D H Forestry & Landscaping	£674.80
b) Clerks Salary & Expenses	£440.50
c) Ashlea Landscape Sept Grass	£308.78
d) Commemoration plaque for bench	£137.00

## 13) OUTSTANDING ITEMS

No	Item	Reported by	Action	Status
1	Traffic Calming Burton  Traffic calming and speed reduction Clawthorpe			Possible Lollipop person funding. Cllr Crayston has been observing parking and crossing issues outside school recently and has asked if yellow zig zag markings can be considered around the ends of Morewood Drive to help with safe crossing of the road. .See earlier Agenda Item and agreed actions  FOI requested from Police Requested lines and speed limit markers be repainted.  Ongoing
2	Community Asset Register	FMH	CD	Ongoing
3	Meadow Close to Boon Town footpath	JCO/VH/Clerk		Cllr Oston is proceeding with formalisation of link from Meadow Close to Boon Town.
4	19 Trees			Planting to be arranged. Saplings to be identified from neighbouring woodlands. Cllr FMH to arrange dig some test holes to ensure ground is suitable
5	Market Cross work			Repair done. Pointing to be done and plinth for West side bench.
6	Dark Sky Initiative			Ongoing
7	Casual Vacancy			Still one Vacancy
8	Playground Working Group	VH		Working Group to be set up and fundraising ideas to be planned. CIL money available £8484 but can only be paid after works completed. Flyers have been sent – only one reply received
10	Playground repairs			Further discussions on November agenda
11	Website			Will be switched to new website by end of September and will continue to be updated over time. Photographs requested (in landscape) to add to the site.

**14) REVIEW OF ACTION ITEMS AND REPORTS FROM PARISH COUNCILLORS AND CLERK.**

- a) Cllr Mason-Hornby has received a communication regarding potholes on the A6070 Lancashire stretch – Clerk to report this on the Lancashire Highways system.

**15) TO RECEIVE AND ACTION COMMUNICATION RECEIVED.**

CALC updates  
Westmorland and Furness Updates  
Resident letter regarding the wall tops at playground

**16) DATE OF NEXT MEETING**

The next Parish Council Meeting will be the Thursday 20<sup>th</sup> November 2025 at 7.30pm in the Memorial Hall.

Signed:

Chairman

Date: