

BURTON-IN-KENDAL PARISH COUNCIL

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Minutes of the Parish Council Meeting held in Memorial Hall on Thursday 21st August 2025 at 7.30pm (to be approved at the Parish Council meeting to be held on 18th September 2025)

PRESENT: Cllrs. F. Mason-Hornby, A. Wren, G. Isherwood, J. Oston, M. Taylor, V. Hughes
Also present: Parish Clerk C Davidson and 4 member of the public (including Burton News Rep). 3 Representatives of the Canal Trust

1) RECEIVE APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs Crayston and Daly

2) DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION:

None.

3) APPROVAL OF MINUTES

The minutes of the Parish Council meeting held on the 17th July 2025, were approved and signed by the Chairman after an amendment to the wording of item 9.

4) MATTERS ARISING FROM PREVIOUS MEETINGS AND NOT ELSEWHERE ON THE AGENDA

a) None

5) RECEIVE ANNOUNCEMENTS FROM CHAIRMAN

None

6) OPEN FORUM

- a) A resident raised concerns regarding speeding and the narrow pavements throughout the village, noting that these issues were becoming a danger to pedestrians, particularly the elderly. The Chairman advised that the matter would be addressed later in the meeting under Agenda Items 11 and 13(1) and suggested that the resident remain to hear the discussions.
- b) Helen Moriarty and Rebecca Mason (Canal Trust) and Ruth Leahy (W&F) gave a short presentation to the Parish Council on the Towpath Trail project, outlining the vision for a multi-user accessible trail along the towpath from Kendal to Lancaster. The towpath has been completed as far as Holme, and funding is now being sought to continue the project. Approximately £700,000 is required to complete the next stage through Burton-in-Kendal Parish.

7) REPORTS FROM DISTRICT COUNCILLOR

District Cllr Hughes reported that she is now a Cabinet Member and her portfolio includes Planning, Active Wellbeing and is also Armed Forces Lead

Signed:

Date:

8) FORMULATE A RESPONSE TO W&F PLANNING DEPT ON THE FOLLOWING APPLICATIONS:

- a) 2025/1429/FPA West Leys, Vicarage Lane, Burton-in-Kendal
Variation of condition 2 attached to planning SL/2019/0933
No objections or comments
- b) 2025/1368/LBC 3 The Square East, Burton-in-Kendal
Listed building consent for pointing etc.
No objections or comments

9) DISCUSS AND AGREE THE NEXT STAGE OF THE 'FOOTPATH CREATION ORDER TO LINK MEADOW CLOSE TO BOON TOWN LANE

Councillor Oston reported on the possibility of formally linking the Boon Town Lane Footpath to Meadow Close, noting that this had not been undertaken by the developers of Meadow Close. The process requires formal agreement from the landowner and advertisement in the London Gazette at an estimated cost of approximately £750.

It was proposed by Councillor Oston, seconded by Councillor Taylor, and unanimously resolved that the Parish Council proceed with formalising the footpath link.

10) CONSIDER THE CREATION AND HOSTING OF A NEW WEBSITE

A quotation was received from A2A for the creation and hosting of a new website that will comply with the Digital and Data Compliance Regulations (Assertion 10). The costs are £400 for the initial set-up, £75 per year for hosting, and £50 every two years for the domain name.

It was resolved that the Clerk instruct A2A to proceed with the creation and hosting of the new website.

11) REVIEW SPEED ANALYSIS REPORT FROM SID (SPEED INDICATOR DEVICE)

Full analysis reports from the two Speed Indicator Devices (SIDs) were circulated to Councillors. The South End of the village recorded an average speed of 33.7 mph over three months, and the North End recorded an average of 33.1 mph over the same period.

Following discussion, it was resolved:

- That one SID be relocated towards the centre of the village to assess speeds, noting that previous traffic monitoring near the school had shown slower averages.
- That Highways be requested to update the 30 mph road markings at Church Bank and the white lining along Main Street.
- That Councillor Hughes ask Highways about the potential declassification of the A6070 to a 'B' road, whilst noting the possible implications for reduced maintenance budgets.
- That the Parish Council renew its request for the introduction of a 40 mph buffer limit at the North End of the village prior to the existing 30 mph zone.
- That a Freedom of Information request be submitted to the Police to establish how many prosecutions for speeding have taken place in Burton-in-Kendal.

It was further noted that, as the A6070 is an 'A' road and serves as a relief route when the M6 motorway is blocked, options to reduce the speed limit to 20 mph are especially limited. However, when the A6070 is used as a relief road, traffic is generally slow-moving due to the volume of vehicles.

12) INCOME AND EXPENDITURE

Note the bank balances, counter sign the reconciliation (Cllr M Taylor), and authorise the following payments – (Cllr Crayston and Oston)

Current Account: £12,014.14

Deposit Account: £14,690.63

Note the VAT reclaim payment received: £1337.46

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|---------------------------------|---------|
| a) D H Forestry & Landscaping | £807.35 |
| b) Clerks Salary & Expenses | £427.00 |
| c) Ashlea Landscapes July Grass | £308.78 |
| d) CALC Training (JCO) | £30.00 |

13) OUTSTANDING ITEMS

No	Item	Reported by	Action	Status
1	Traffic Calming Burton Traffic calming and speed reduction Clawthorpe			Possible Lollipop person funding. See earlier Agenda Item and agreed actions 2026/7 budget
2	Community Asset Register	FMH	CD	Ongoing
3	Meadow Close to Boon Town footpath	JCO/VH/Clerk		See earlier Agenda Item and agreed action The Royal Oak – drain issues ongoing
4	19 Trees			Planting to be arranged. Saplings to be identified from neighbouring woodlands. Cllr FMH to arrange dig some test holes to ensure ground is suitable
5	Market Cross work			Repair done. Pointing to be done and plinth for West side bench. Steve Mealor to be asked to quote
6	Dark Sky Initiative			Ongoing
7	Casual Vacancy			Still one Vacancy
8	Emergency Plan			Initial request for volunteers to be published in BN – 3 volunteers come forward Clerk to now get the Emergency Plan put together
9	Playground Working Group	VH		Working Group to be set up and fundraising ideas to be planned.

				CIL money available £8484 but can only be paid after works completed. Flyers to be sent out
10	Playground repairs			One quote should be done by August meeting – Clerk to arrange for contractor to meet AW and assess the repairs required.
11	Website			Approved and A2A to be instructed

14) REVIEW OF ACTION ITEMS AND REPORTS FROM PARISH COUNCILLORS AND CLERK.

a) Cllr Hughes has reported blocked drains on Mowbray Drive and Tarn Lane.

15) TO RECEIVE AND ACTION COMMUNICATION RECEIVED.

CALC Updates
W & F Updates

Members of the Public were asked to leave the meeting for the following agenda item.

16) REVIEW UPDATED NJC PAYSCALES AND IMPLEMENT SALARY INCREASE FOLLOWING APPRAISAL

The Clerk is in the process of completing her CILCA (Certificate in Local Council Administration). It was agreed that the Clerk salary would increase in line with NJC payscale and be backdated to April as recommended by NALC.

17) DATE OF NEXT MEETING

The next Parish Council Meeting will be the Thursday 18th September 2025 at 7.30pm in the Memorial Hall.

Signed:

Chairman

Date: