

BURTON-IN-KENDAL PARISH COUNCIL

www.burton-in-kendal-pc.gov.uk

Clerk to the Council

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15th June 2025

Members of the public are invited to attend the **Parish Council Meeting** on Thursday 19th June 2025 at 7.30pm in Burton Memorial Hall.

Yours faithfully,

Christine Davidson

Clerk to the Council

AGENDA

1. Receive Apologies for Absence.
2. Receive declarations of interest and consider applications for dispensation.
3. Authorise the Chairman to sign the minutes of the meeting held on 15th May 2025
4. Matters Arising from minutes of previous meeting and not elsewhere on the Agenda
 - a) Playground repairs and maintenance
 - b) Parish Lighting
5. Receive announcements by the Chairman.
6. Open Forum
Give Members of the public the opportunity to voice their concerns and offer suggestions
 - a) Update from United Utilities on the works to the water supply in the village.
7. Receive reports from District Councillor
8. Receive and approve the Internal Audit Report for year ended 31st March 2025
9. To complete the Certificate of Exemption from limited assurance review 2024/25.
10. To approve and sign the Annual Governance Statement 2024/25 (Section 1)
11. To approve and sign the Accounting Statements 2024/25 (Section 2)
12. To confirm the dates of the period for the Exercise of Public Rights.

13. To consider a new website to ensure compliance with Transparency Regulations – Audit Recommendation
14. Note the bank balances and the Income and Expenditure Account and authorise the monthly payments listed below:

Current Account: £15,111.48

Deposit Account: £14,605.20

Authorise payment of the following accounts:

a) D H Forestry & Landscaping – 2 months	£1301.40
b) Clerk's Salary & Expenses	£427.00
c) Ashlea Landscapes (May Grass Cutting)	£308.78
d) W & F Council Playground Inspection 24-25	£234.00
e) W & F Council Playground Inspection 25-26	£250.80
e) Malcom Richardson Internal Audit Fee	£125.00

15. Review and Update Outstanding Items

No	Item	Reported by	Action	Status
1	Traffic Calming Burton Traffic calming and speed reduction Clawthorpe			Possible Lollipop person funding. 2026/7 budget
2	Community Asset Register	FMH	CD	Ongoing
3	Meadow Close to Boon Town footpath			Issues now regarding ownership. VH/Clerk to request a site meeting and include Cllr Wren CHASE AGAIN – Emails sent to UU and Highways
4	19 Trees			Planting to be arranged. Saplings to be identified from neighbouring woodlands. Cllrs to meet and dig some test holes to ensure ground is suitable
5	Market Cross work			Repair done. Pointing to be done and plinth for West side bench. AW to chase – ask SM
6	Dark Sky Initiative			Ongoing
7	Casual Vacancy			Still one vacancy
8	Emergency Plan			Clerk to advertise for volunteers
9	Playground Working Group			£8484 funding available from W & F Council. Fundraising to be done – working group to be formed.

16. To review Lengthsman's weekly logs on the Playground and to receive reports from Parish Councillors and the Clerk.
17. To receive and, if necessary, action communications received (see below).

Canal Trust request to attend July Meeting re Towpath Project

18. Date of next meeting: The next meeting will be held in the Memorial Hall on Thursday 17th July 2025