

**BURTON-IN-KENDAL PARISH COUNCIL**

[www.burton-in-kendal-pc.gov.uk](http://www.burton-in-kendal-pc.gov.uk)

**Clerk to the Council**

**Christine Davidson**

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14<sup>th</sup> December 2025

Members of the public are invited to attend the **Parish Council Meeting** on Thursday 18<sup>th</sup> December 2025 at 7.30pm in Burton Memorial Hall.

**Yours faithfully,**

**Christine Davidson**

Clerk to the Council

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**AGENDA**

1. **Receive Apologies for Absence.**
2. **Receive declarations of interest and consider applications for dispensation.**
3. **Authorise the Chairman to sign the minutes of the meeting held on 19th November 2025**
4. **Matters Arising from minutes of previous meeting and not elsewhere on the Agenda**
5. **Receive announcements by the Chairman.**
6. **Open Forum**  
Give Members of the public the opportunity to voice their concerns and offer suggestions
7. **Receive reports from District Councillor**
8. **Formulate a response to W & F Planning Department on the following applications:**
  - a) 2025/2208/LBC 2 The Square East, Burton-in-Kendal  
Listed Building Consent for rake out and re point in Lime mortar
  - b) 2025/1902/LBC & 2025/1880/FPA Hordley House – Amended  
Demolition of porch, reconstruction and conversion of barn etc.
9. **Consider first draft of budget for 2026/27**

## 10. Finance

Note the bank balances and the Income and Expenditure Account and authorise the monthly payments listed below:

Current Account: £5,202.31

Deposit Account: £14,773.94

Authorise payment of the following accounts:

a) Clerk's Salary & Expenses £452.50

## 11. Review and Update Outstanding Items

No	Item	Reported by	Action	Status
1	Traffic Calming Burton  Traffic calming and speed reduction Clawthorpe			Possible Lollipop person funding. Cllr Hughes has chased for an update.  FOI requested from Police Requested lines and speed limit markers be repainted.  Ongoing
2	Community Asset Register	FMH	CD	Ongoing
3	Meadow Close to Boon Town footpath	JCO/VH/Clerk		Cllr Oston is proceeding with formalisation of link from Meadow Close to Boon Town.
4	19 Trees			Planting to be arranged. Saplings to be identified from neighbouring woodlands. Cllr FMH to arrange dig some test holes to ensure ground is suitable
5	Market Cross work			Repair done. Pointing to be done and plinth for West side bench. 2 quotes received so far – need to wait until Spring now. One more quote required
6	Dark Sky Initiative			Ongoing
7	Casual Vacancy			Still one Vacancy
8	Playground Working Group	VH		Working Group to meet in New Year and look at funding options
10	Playground repairs			Ongoing

12. To review Lengthsman's weekly logs on the Playground and to receive reports from Parish Councillors and the Clerk.

13. To receive and, if necessary, action communications received (see below).

Various CALC Correspondence  
Various W & F Correspondence

14. Date of next meeting: The next meeting will be held in the Memorial Hall on 15<sup>th</sup> January 2026.