

BURTON-IN-KENDAL PARISH COUNCIL

www.burton-in-kendal-pc.gov.uk

Clerk to the Council

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14th September 2025

Members of the public are invited to attend the **Parish Council Meeting** on Thursday 18th September 2025 at 7.30pm in Burton Memorial Hall.

Yours faithfully,

Christine Davidson

Clerk to the Council

AGENDA

1. Receive Apologies for Absence.
2. Receive declarations of interest and consider applications for dispensation.
3. Authorise the Chairman to sign the minutes of the meeting held on 21st August 2025
4. Matters Arising from minutes of previous meeting and not elsewhere on the Agenda
5. Receive announcements by the Chairman.
6. Open Forum
Give Members of the public the opportunity to voice their concerns and offer suggestions
7. Receive reports from District Councillor
8. Formulate a response to W & F Planning Department on the following applications:
a) 2025/1566/PIP at Land Adjacent to Burton MUGA Burton-in-Kendal
9. To agree the quote received for re pointing of Market Cross
10. To review the Parish Council's current actions and options available to address speeding.

11. Note the bank balances and the Income and Expenditure Account and authorise the monthly payments listed below:

Current Account: £10,510.01

Deposit Account: £14,690.63

Note the receipt of payment for damage to bench

Authorise payment of the following accounts:

a) D H Forestry & Landscaping –	£765.18
b) Clerk's Salary including backdated increase	£507.20
c) Ashlea Landscapes (August Grass Cutting)	£308.78
d) Stationery and Annual Microsoft subscription	£27.98
e) W & F Council Playground Lease	£80.00
f) AQA Website development	£600.00
g) HMRC PAYE	£340.40
h) CALC training	£30.00

12. Review and Update Outstanding Items

No	Item	Reported by	Action	Status
1	Safe Crossing at School Traffic calming and speed reduction Burton & Clawthorpe			Possible Lollipop person funding in 2026/27 Update – Clerk has requested FOI from Police re prosecutions. Clerk has requested Highways to repaint 30mph and white lines VH- to enquire re declassification and consequences.
2	Community Asset Register	FMH	CD	Ongoing
3	Meadow Close to Boon Town footpath	JCO/VH/Clerk		Awaiting quotes from Countryside Access for surface – Clerk has chased JCO to look into the creation a new section of footpath for crossing P Cummings land The Royal Oak – drain issues ongoing
4	19 Trees			Planting to be arranged. Saplings to be identified from neighbouring woodlands. Cllr FMH to arrange dig some test holes to ensure ground is suitable
5	Market Cross work			Repair done. Pointing to be done and plinth for West side bench.

6	Dark Sky Initiative			Ongoing
7	Casual Vacancy			Still one Vacancy
8	Emergency Plan			Draft Plan to review
9	Playground Working Group	VH		Working Group to be set up and fundraising ideas to be planned. CIL money available £8484 but can only be paid after works completed. Flyers to be sent out
10	Playground repairs			AW to meet with Chris Lee to discuss repairs further
11	Website			Ready to switch servers then all documents need loading – this will be done over time.

13. To review Lengthsman's weekly logs on the Playground and to receive reports from Parish Councillors and the Clerk.

14. To receive and, if necessary, action communications received (see below).

Email from resident requesting possibility of a new waste bin at the junction of Tanpits Lane and Station Lane. – request to be sent to W & F Council (reply sent to resident)

Email from resident of Morewood Drive – regarding dangerous/slippery surface of Caterpillar Walk.- (reply sent to resident)

Email and attachments regarding Traffic calming/speeding issues – circulated and reply sent.

CALC updates and slides from previous training

15. Date of next meeting: The next meeting will be held in the Memorial Hall on Thursday 16th October 2025