

BURTON-IN-KENDAL PARISH COUNCIL

www.burton-in-kendal-pc.gov.uk

Clerk to the Council

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10th May 2025

Members of the public are invited to attend the **Annual Parish Council Meeting** on Thursday 15th May 2025 at 7.30pm in Burton Memorial Hall.

Yours faithfully,

Christine Davidson

Clerk to the Council

AGENDA

- 1. To elect a Chairman for the Council Year 2025-26**
- 2. To receive the Chairman's Declaration of Acceptance of Office as Chairman.**
- 3. To appoint a Vice-Chairman for Council Year 2025-26**
- 4. Receive Apologies for Absence.**
- 5. Receive declarations of interest and to consider applications for dispensation.**
- 6. Authorise the Chairman to sign the minutes of the meeting of 16th April 2025**
- 7. To appoint Parish Council Representatives:**
 - a.** Burton Education Foundation.
 - b.** Burton Recreation Trust.
 - c.** Memorial Hall Committee
 - d.** Quarry Liaison Committee
 - e.** School Governors.
- 8. To assign responsibility to the following activities:**
 - a.** Boon Town Playground.
 - b.** Lengthsman Administrator.
 - c.** Plain Quarry
 - d.** Speed Indicator Device
- 9. Receive announcements by the Chairman.**
- 10. Open Forum**

Give Members of the public the opportunity to voice their concerns and offer suggestions

10. **Receive reports from District Councillors**
11. **To Review and Approve Risk Assessments, Internal Controls and Council Policies**
12. **To appoint Internal Auditor for 2025/26**
13. **To approve Final Income and Expenditure Account for year ended 31st March 2025**
14. **To consider insurance quotations for 2025/26**
15. **Agree Calendar of Meetings for 2025/26**
16. **Planning Applications**
Formulate a response to the W & F Planning Department on the following applications:
a) 2025/0715/HOU Deerslet, Burton-in-Kendal
Ground mounted Solar PV installation.
17. **Discuss and agree repairs/maintenance at Playground following Inspection.**
18. **Consider the bank balances and the Income and Expenditure Account, noting the receipt of the precept for 2025/25/6**

Authorise payment of the following accounts:

a) Lengthsman's hours and expenses	£ TBC
b) Clerk's Salary & Expenses	£427.00
c) Insurance Premium – Cost to be agreed above	£570.00
d) Ashlea Landscapes (April Grass Cutting)	£308.78
f) Parish Online	£120.00

19. Review and Update Outstanding Items

No	Item	Reported by	Action	Status
1	Traffic Calming Burton Traffic calming and speed reduction Clawthorpe			Possible Lollipop person funding. 2026/7 budget
2	Community Asset Register	FMH	CD	Ongoing
3	Meadow Close to Boon Town footpath			Issues now regarding ownership. VH/Clerk to request a site meeting and include Cllr Wren CHASE AGAIN – councillors to meet prior to May meeting
4	19 Trees			Planting to be arranged. Saplings to be identified from neighbouring woodlands. Cllrs to meet and dig some test holes to ensure ground is suitable
5	Market Cross work			Repair done. Pointing to be done and plinth for West side bench. AW to chase – ask SM
6	Dark Sky Initiative			Ongoing
7	Casual Vacancy			
8	Emergency Plan			Clerk to advertise for volunteers

9	Playground Working Group			£8484 funding available from W & F Council. Fundraising to be done – working group to be formed.

20. To review Lengthsman's weekly logs on the Playground and to receive reports from Parish Councillors and the Clerk.

21. To receive and, if necessary, action communications received (see below).

CALC News

CALC AGM Date – 4th Oct 25

Playground Inspection

22. Date of next meeting: The next meeting will be held in the Memorial Hall on Thursday 19th June 2025